

# CDP's 2017 Forests Scoring Methodology

## Introduction

CDP's 2017 forests questionnaire seeks to achieve the following:

1. Provide a logical structure that guides companies through the journey of removing commodity-driven deforestation from their value chain and improve their understanding of deforestation-related risks;
2. Facilitate greater and more robust disclosure while reducing reporting burden, where possible;
3. Provide structured disclosures that allow, to the extent possible, the automation of the forests scoring methodology;
4. Produce responses that lend themselves to effective engagement between external stakeholders and companies, allow companies to demonstrate progress and good practice, and allow stakeholders to identify and engage with companies that do not take action.

The scoring methodology provides a score which assesses the responder's progress towards removing commodity-driven deforestation and forest degradation from its direct operations and supply chains, as evidenced by the company's CDP response. This includes an assessment of the level of detail and comprehensiveness in a response as well as the company's awareness of deforestation-related issues, management methods and progress towards leadership.

## Essential reading

This document should be used in conjunction with the CDP forests questionnaire guidance document 2017, and the "Introduction to CDP scoring 2017" document. It is strongly recommended to familiarise yourself with the contents of both these documents before reading this scoring methodology. **Please note that the "Introduction to scoring 2017" document contains information which is essential for the understanding and correct use of this scoring methodology.** It replaces the introductory pages that were included in previous version of the scoring methodology.

All of these documents can be accessed from the "reporting to CDP" section of the CDP website:

<https://www.cdp.net/en/guidance/guidance-for-companies>

Links to the relevant section of the guidance are also available in the Online Response System.

## Status of this document

This document is intended to provide guidance to companies on how their response will be scored. In common with other scoring processes of this type, we expect to make future adjustments in light of the application of the methodology to the responses received. If you wish to provide feedback on this document, please use the form linked from the "Consultations and Feedback" page of the CDP website here:

[https://docs.google.com/forms/d/e/1FAIpQLSfVKEg8IKTf4dya3aMxyYPpe44lavONkMOd\\_-XMfQ5nmiinw/viewform?c=0&w=1](https://docs.google.com/forms/d/e/1FAIpQLSfVKEg8IKTf4dya3aMxyYPpe44lavONkMOd_-XMfQ5nmiinw/viewform?c=0&w=1)

## Commodity scoring approach

Scores will be awarded separately for each commodity a company is reporting on. Scores for questions which are not commodity-specific will be added to the score of each commodity reported on. Companies will receive a level for each commodity reported on. Unless otherwise stated, the scoring indicators apply across all commodities and points will be awarded for each commodity in isolation. If a row has not been completed for a commodity selected in F0.6, 0 points will be awarded for that commodity in that question. Where questions are not commodity specific, points awarded will be added to the question level score for each commodity reported on.

CDP forests scoring is still limited in its consideration of the materiality and effectiveness of actions relative to a company's impact, sector and business; this is an area that CDP intends to investigate in future developments of the methodology.

Scoring does not yet make any assessment of the impacts of a company's disclosed deforestation risk management or deforestation risk mitigation activities. Since deforestation issues are extremely specific to environmental, geographical, social and business contexts in which they occur, assessing impact and developing comparable measures of impact will only be attempted in future versions of the methodology.

## Unanswered questions

Unanswered questions will be scored 0 out of the maximum available points for that question or set of questions. Blank cells within a table will be interpreted as not responding to the question, or choosing not to disclose data.

This is particularly crucial in follow-on questions which require the selection of a commodity in column 1 of a table. If a selection has been made for a commodity in a question that drives a follow-on question, a row must be added and completed for that commodity in the follow-on question. If a row has not been completed for that commodity, zero points will be awarded for that commodity in that question.

For more information about receiving feedback on your score please contact [scorefeedback@cdp.net](mailto:scorefeedback@cdp.net)

To ask questions about this methodology or responding to CDP please contact [respond@cdp.net](mailto:respond@cdp.net)

If you wish to learn about extra support that is available for the disclosure process please contact [reporterservices@cdp.net](mailto:reporterservices@cdp.net)

Question route: leading question		Questions		2017 Scoring approach			
Route 1	Route 2	Question No.	Question text	Disclosure	Awareness	Management	Leadership
		F0.1	Please give a general description and introduction to your organization	Not scored	Not scored	Not scored	Not scored
		F0.2	Please select the stages of the value chain which best represent your organization's area of operation pertaining to forest risk commodities. If your organization is diversified or vertically integrated, please select all that apply	Scored for completion	Not scored	Not scored	Not scored
		F0.3	Are there any parts of your direct operations that are excluded from this disclosure?	Scored for completion	Not scored	Not scored	Not scored
F0.3 Yes		F0.3a	Please identify the parts of your direct operations that are excluded from your disclosure	Scored for completion	Not scored	Not scored	Not scored; Leadership requirement
		F0.4	Are there any parts of your supply chain that are excluded from this disclosure?	Scored for completion	Not scored	Not scored	Not scored
F0.4 Yes		F0.4a	Please identify the parts of your supply chain that are excluded from your disclosure	Scored for completion	Not scored	Not scored	Not scored; Leadership requirement
		F0.5	Do you produce or use materials that contain any of the forest risk commodities? Please complete the table	Not scored	Not scored	Not scored	Not scored
		F0.6	Please confirm which commodities you will be disclosing on	Not scored	Not scored	Not scored	Not scored
		F0.7	Please state the start and end date of the year for which you are reporting data	Not scored	Not scored	Not scored	Not scored
		F1.1	How does your organization use your selected commodities? Please provide details on the form and source of the commodities you use or produce	Scored for completion	Scored for completion and selection in table	Not scored	Not scored
		F1.2	Please indicate the percentage of your organization's revenue that was dependent on each of your selected forest risk commodities in the reporting year	Scored for completion	Scored for completion	Not scored	Not scored
		F1.3	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year?	Scored for completion	Scored for option selected	Not scored	Not scored
F1.3 Yes		F1.3a	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	Scored for completion	Not scored	Scored for completion, selection and explanation	Not scored
F1.3 Don't know		F1.4	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	Scored for completion	Not scored	Not scored	Not scored

Question route: leading question		Questions		2017 Scoring approach			
Route 1	Route 2	Question No.	Question text	Disclosure	Awareness	Management	Leadership
		<b>F2.1</b>	<b>Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities</b>	<b>Scored for completion</b>	<b>Not scored</b>	<b>Scored for selection and explanation</b>	<b>Scored for selection and explanation</b>
F2.1 column 2 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; 'Other'		F2.1a	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities	Scored for completion	Scored for completion and selection	Scored for completion, selection and explanation	Scored for completion, selection and explanation
F2.1 column 2 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; 'Other'		F2.1b	Please identify which of the following criteria are factored into your organization's deforestation risk assessments	Scored for completion	Scored for selection	Scored for completion, and explanation	Scored for completion, selection and explanation
F2.1 column 2 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; 'Other'		F2.1c	Please provide any additional information about your approach to assessing deforestation risks here	Not scored	Not scored	Not scored	Not scored
F2.1 column 2 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; 'Other'	F2.1 column 3 'Partial direct operations' and/or 'Partial supply chain'	F2.1d	If you have conducted a partial risk assessment, please identify any exclusions in the following table	Scored for completion	Not scored	Scored for completion and explanation	Not scored; Leadership requirement
F2.1 column 2 'Deforestation risks are not assessed'		F2.2	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future	Scored for completion	Scored for selection	Penalty	Penalty
		<b>F3.1</b>	<b>Have you identified any inherent risks related to producing, marketing or sourcing forest risk commodities that have the potential to generate a substantive change in your business operations, revenue or expenditure? Please select all that apply</b>	<b>Not scored</b>	<b>Not scored</b>	<b>Not scored</b>	<b>Not scored</b>
F3.1 'Risks driven by changes in physical parameters'		F3.1a	For your selected forest risk commodities, please describe any inherent operational risks in your direct operations or supply chain driven by changes in physical parameters that have the potential to generate a substantive change in business operations, revenue or expenditure	Scored for completion	Not scored	Scored for selection and explanation	Scored for explanation
F3.1 'Risks driven by changes in regulation'		F3.1b	For your selected forest risk commodities, please describe any inherent risks in your direct operations or supply chain driven by changes in regulation that have the potential to generate a substantive change in business operations, revenue or expenditure	Scored for completion	Not scored	Scored for selection and explanation	Scored for explanation
F3.1 'Reputational risk'		F3.1c	For your selected forest risk commodities, please describe any inherent reputational risks in your direct operations or supply chain that have the potential to generate a substantive change in business operations, revenue or expenditure	Scored for completion	Not scored	Scored for selection and explanation	Scored for explanation
		F3.2	If you indicated in question F3.1 that you do not consider your organization to be exposed to operational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	Scored for completion	Not scored	Scored for completion and explanation	Scored for completion, selection and explanation
		F3.3	If you indicated in question F3.1 that you do not consider your organization to be exposed to risks related to producing, marketing or sourcing any of your selected commodities driven by changes in regulation, please explain why in the table below	Scored for completion	Not scored	Scored for completion and explanation	Scored for completion, selection and explanation
		F3.4	If you indicated in question F3.1 that you do not consider your organization to be exposed to reputational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	Scored for completion	Not scored	Scored for completion and explanation	Scored for completion, selection and explanation

Question route: leading question		Questions		2017 Scoring approach			
Route 1	Route 2	Question No.	Question text	Disclosure	Awareness	Management	Leadership
		<b>F4.1</b>	<b>Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?</b>	<b>Scored for completion</b>	<b>Scored for selection</b>	<b>Not scored</b>	<b>Not scored</b>
F4.1 Yes		F4.1a	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them	Scored for completion	Not scored	Scored for completion and explanation	Scored for completion and explanation
F4.1 No		F4.2	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	Scored for completion	Not scored	Scored for completion and explanation	Not scored
F4.1 Don't know		F4.3	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	Scored for completion	Not scored	Scored for completion and explanation	Not scored
		<b>F5.1</b>	<b>Do you own or manage land used for the production of any of your selected commodities? Please complete the table</b>	<b>Scored for completion</b>	<b>Scored for selection</b>	<b>Scored for selection and explanation</b>	<b>Not scored</b>
		<b>F5.2</b>	<b>Does your organization collect production and/or consumption data for your selected commodities?</b>	<b>Scored for completion</b>	<b>Scored for selection</b>	<b>Scored for selection</b>	<b>Not scored</b>
F5.2 'Consumption data available, disclosing'; 'Production data available, disclosing'; or 'Consumption and production data available, disclosing'		F5.2a	Please disclose your production and/or consumption data using the table below	Scored for completion	Not scored	<b>Scored for completion and explanation</b>	Scored for selection and explanation
F5.2 'Data available, but not disclosing' route		F5.3	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities	Scored for completion	Not scored	<b>Scored for completion and explanation</b>	Not scored
F5.3 'Data not available' route		F5.4	Please explain why production and/or consumption data is not available for your selected commodities	Scored for completion	Not scored	<b>Scored for completion and explanation</b>	Not scored
F0.2 'Production'; 'Processing'; and/or 'Trading'		F6.1	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	Scored for completion	Not scored	Scored for selection	Not scored
F0.2 'Production'; 'Processing'; and/or 'Trading'	F6.1 Yes	F6.1a	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	Scored for completion	Scored for completion and selection	Scored for completion and explanation	Scored for completion, selection and Leadership requirement (F9.4)
F0.2 'Production'; 'Processing'; and/or 'Trading'	F6.1 No	F6.2	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	Scored for completion	Not scored	Scored for selection and explanation	Not scored
F0.2 'Manufacturing'; and/or 'Retailing'		F6.3	Please provide details on the level of traceability your organization has for your selected commodities	Scored for completion	Scored for completion and selection	Scored for completion, selection and explanation	Scored for completion, selection and Leadership requirement (F9.4)
F0.2 'Manufacturing'; and/or 'Retailing'		F6.3a	Please describe your organization's approach to establishing traceability	Scored for completion	Not scored	Scored for explanation	Not scored

Question route: leading question		Questions		2017 Scoring approach			
Route 1	Route 2	Question No.	Question text	Disclosure	Awareness	Management	Leadership
		F7.1	Please indicate where the highest level of direct responsibility for deforestation risk lies within your organization and detail the frequency and nature of engagement on the issue	Scored for completion	Scored for selection	Scored for completion and selection	Scored for selection
		F7.2	Have you evaluated how the availability or quality of forest risk commodities could affect your organization's growth strategy?	Scored for completion	Scored for selection	Not scored	Not scored
F7.2 Yes		F7.2a	Please explain how you evaluated the effects of the availability or quality of forest risk commodities on the success (viability, constraints) of your organization's growth strategy	Scored for completion	Not scored	Scored for explanation	Not scored
F7.2 Not evaluated		F7.3	Please explain why you have not evaluated how the availability or quality of forest risk commodities could affect the success (viability, constraints) of your organization's growth strategy	Scored for completion	Not scored	Scored for completion and explanation	Not scored
		F8.1	Does your organization have a policy that recognizes the role of reducing deforestation for climate change mitigation and sets out clear goals and guidelines for action?	Scored for completion	Not scored	Scored for selection	Scored for selection and explanation
		F8.2	Has your organization made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain?	Scored for completion	Not scored	Not scored	Not scored
F8.2 Yes		F8.2a	Please identify which of the following criteria are specifically stated in your organization's commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain	Scored for completion	Not scored	Scored for completion, selection and explanation	Scored for selection and Leadership requirement (F8.4)
F8.2 No		F8.3	Please explain why your organization has not made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain, and whether you plan to do this in the future	Scored for completion	Not scored	Scored for completion, selection and explanation	Not scored
		F8.4	Do you have commodity specific sustainability policies?	Scored for completion	Not scored	Scored for completion, selection and explanation	Scored for selection and Leadership requirement (F8.2a)
F0.2 'Production'; 'Processing'; and/or 'Trading'		F9.1	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?	Scored for completion	Scored for completion	Scored for selection and explanation	Scored for selection and explanation
F0.2 'Manufacturing'; and/or 'Retailing'		F9.2	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?	Scored for completion	Scored for completion	Scored for explanation	Scored for selection and explanation

Question route: leading question		Questions		2017 Scoring approach			
Route 1	Route 2	Question No.	Question text	Disclosure	Awareness	Management	Leadership
		<b>F9.3</b>	<b>Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role</b>	Scored for completion	Not scored	Scored for selection and explanation	Scored for explanation
		<b>F9.4</b>	<b>Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified</b>	Scored for completion	Not scored	Scored for completion, selection and explanation	Scored for completion, selection and Leadership requirement
		<b>F9.5</b>	<b>Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?</b>	Scored for completion	Not scored	Scored for completion, selection and explanation	Scored for completion, selection and Leadership requirement (F9.4)
		<b>F9.6</b>	<b>Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?</b>	Scored for completion	Not scored	Scored for completion, selection and explanation	Scored for completion, selection and Leadership requirement (F9.4)
		<b>F10.1</b>	<b>Have you identified sufficient sources of sustainable materials to meet your operational needs? Please explain what you are doing to ensure security/continuity of supply</b>	Scored for completion	Not scored	Scored for completion and explanation	Not scored
F0.2 'Production'; 'Processing'; and/or 'Trading'		F10.2	Are you working with smallholders to encourage and support sustainable forest management practices?	Scored for completion	Scored for selection	Scored for completion and explanation	Scored for completion and explanation
F0.2 'Manufacturing'; and/or 'Retailing'		F10.3	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?	Scored for completion	Scored for selection	Scored for selection and explanation	Scored for completion and explanation
F0.2 'Manufacturing'; and/or 'Retailing'		F10.4	Are you working beyond the first tier of your supply chain to manage and mitigate risk?	Scored for completion	Not scored	Scored for completion and explanation	Scored for selection and explanation
		<b>F10.5</b>	<b>Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?</b>	Scored for completion	Not scored	Scored for completion and explanation	Scored for selection
		<b>F11.1</b>	<b>Please describe any key barriers or challenges to achieving deforestation free direct operations and supply chains</b>	Not scored	Not scored	Not scored	Not scored
		<b>F11.2</b>	<b>Please describe any measures that would improve your organization's ability to manage deforestation risk</b>	Not scored	Not scored	Not scored	Not scored
		<b>F12.1</b>	<b>Please provide the following information for the person that has signed off (approved) your CDP forests response</b>	Scored for completion	Not scored	Scored for selection	Not scored

Questions in bold will be presented to all responders regardless of question routes chosen.

Question route: leading question		Questions		2017 Points available							
Route 1	Route 2	Question No.	Question text	D Num	D Denom	A Num	A Denom	M Num	M Denom	L Num	L Denom
		F0.1	Please give a general description and introduction to your organization	0	0	0	0	0	0	0	0
		F0.2	Please select the stages of the value chain which best represent your organization's area of operation pertaining to forest risk commodities. If your organization is diversified or vertically integrated, please select all that apply	1	1	0	0	0	0	0	0
		F0.3	Are there any parts of your direct operations that are excluded from this disclosure?	1	1	0	0	0	0	0	0
F0.3 Yes		F0.3a	Please identify the parts of your direct operations that are excluded from your disclosure	1	1	0	0	0	0	0	0
		F0.4	Are there any parts of your supply chain that are excluded from this disclosure?	1	1	0	0	0	0	0	0
F0.4 Yes		F0.4a	Please identify the parts of your supply chain that are excluded from your disclosure	1	1	0	0	0	0	0	0
		F0.5	Do you produce or use materials that contain any of the forest risk commodities? Please complete the table	0	0	0	0	0	0	0	0
		F0.6	Please confirm which commodities you will be disclosing on	0	0	0	0	0	0	0	0
		F0.7	Please state the start and end date of the year for which you are reporting data	0	0	0	0	0	0	0	0
		F1.1	How does your organization use your selected commodities? Please provide details on the form and source of the commodities you use or produce	2	2	2	2	0	0	0	0
		F1.2	Please indicate the percentage of your organization's revenue that was dependent on each of your selected forest risk commodities in the reporting year	2	2	2	2	0	0	0	0
		F1.3	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year?	1	1	1	1	0	0	0	0
F1.3 Yes		F1.3a	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	1.5	1.5	0	0	1	1	0	0
F1.3 Don't know		F1.4	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	1	1	0	0	0	0	0	0

Question route: leading question		Questions		2017 Points available							
Route 1	Route 2	Question No.	Question text	D Num	D Denom	A Num	A Denom	M Num	M Denom	L Num	L Denom
		<b>F2.1</b>	<b>Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities</b>	1	1	0	0	2	2	1	1
F2.1 column 2 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; 'Other'		F2.1a	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities	1	1	1	1	2	2	1	1
F2.1 column 2 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; 'Other'		F2.1b	Please identify which of the following criteria are factored into your organization's deforestation risk assessments	1.6	1.6	1.6	1.6	1.6	1.6	1.6	1.6
F2.1 column 2 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; 'Other'		F2.1c	Please provide any additional information about your approach to assessing deforestation risks here	0	0	0	0	0	0	0	0
F2.1 column 2 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; 'Other'	F2.1 column 3 'Partial direct operations' and/or 'Partial supply chain'	F2.1d	If you have conducted a partial risk assessment, please identify any exclusions in the following table	1	1	0	0	1	1	0	0
F2.1 column 2 'Deforestation risks are not assessed'		F2.2	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future	1	1	1	1	0	3.4	0	2.4
		<b>F3.1</b>	<b>Have you identified any inherent risks related to producing, marketing or sourcing forest risk commodities that have the potential to generate a substantive change in your business operations, revenue or expenditure? Please select all that apply</b>	0	0	0	0	0	0	0	0
F3.1 'Risks driven by changes in physical parameters'		F3.1a	For your selected forest risk commodities, please describe any inherent operational risks in your direct operations or supply chain driven by changes in physical parameters that have the potential to generate a substantive change in business operations, revenue or expenditure	4.5	4.5	0	0	2.5	2.5	1	1
F3.1 'Risks driven by changes in regulation'		F3.1b	For your selected forest risk commodities, please describe any inherent risks in your direct operations or supply chain driven by changes in regulation that have the potential to generate a substantive change in business operations, revenue or expenditure	4.5	4.5	0	0	2.5	2.5	1	1
F3.1 'Reputational risk'		F3.1c	For your selected forest risk commodities, please describe any inherent reputational risks in your direct operations or supply chain that have the potential to generate a substantive change in business operations, revenue or expenditure	4.5	4.5	0	0	2.5	2.5	1	1
		F3.2	If you indicated in question F3.1 that you do not consider your organization to be exposed to operational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	1	1	0	0	1	1	0.5	0.5
		F3.3	If you indicated in question F3.1 that you do not consider your organization to be exposed to risks related to producing, marketing or sourcing any of your selected commodities driven by changes in regulation, please explain why in the table below	1	1	0	0	1	1	0.5	0.5
		F3.4	If you indicated in question F3.1 that you do not consider your organization to be exposed to reputational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	1	1	0	0	1	1	0.5	0.5



Question route: leading question		Questions		2017 Points available							
Route 1	Route 2	Question No.	Question text	D Num	D Denom	A Num	A Denom	M Num	M Denom	L Num	L Denom
		F4.1	Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?	1	1	1	1	0	0	0	0
F4.1 Yes		F4.1a	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them	1	1	0	0	2	2	1	1
F4.1 No		F4.2	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	1	1	0	0	1	1	0	0
F4.1 Don't know		F4.3	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	1	1	0	0	1	1	0	0
		F5.1	Do you own or manage land used for the production of any of your selected commodities? Please complete the table	1	1	1	1	1	1	0	0
		F5.2	Does your organization collect production and/or consumption data for your selected commodities?	1	1	2	2	2	2	0	0
F5.2 'Consumption data available, disclosing'; 'Production data available, disclosing'; or 'Consumption and production data available, disclosing'		F5.2a	Please disclose your production and/or consumption data using the table below	1	1	0	0	2	2	3	3
F5.2 'Data available, but not disclosing' route		F5.3	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities	1	1	0	0	1	1	0	0
F5.3 'Data not available' route		F5.4	Please explain why production and/or consumption data is not available for your selected commodities	1	1	0	0	1	1	0	0
F0.2 'Production'; 'Processing'; and/or 'Trading'		F6.1	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	1	1	0	0	1	1	0	0
F0.2 'Production'; 'Processing'; and/or 'Trading'	F6.1 Yes	F6.1a	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	1	1	1	1	1	1	1	1
F0.2 'Production'; 'Processing'; and/or 'Trading'	F6.1 No	F6.2	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	1	1	0	0	1	1	0	0
F0.2 'Manufacturing'; and/or 'Retailing'		F6.3	Please provide details on the level of traceability your organization has for your selected commodities	1	1	1	1	1	1	1	1
F0.2 'Manufacturing'; and/or 'Retailing'		F6.3a	Please describe your organization's approach to establishing traceability	1	1	0	0	1	1	0	0

Question route: leading question		Questions		2017 Points available							
Route 1	Route 2	Question No.	Question text	D Num	D Denom	A Num	A Denom	M Num	M Denom	L Num	L Denom
		F7.1	Please indicate where the highest level of direct responsibility for deforestation risk lies within your organization and detail the frequency and nature of engagement on the issue	1	1	1	1	2	2	1	1
		F7.2	Have you evaluated how the availability or quality of forest risk commodities could affect your organization's growth strategy?	1	1	1	1	0	0	0	0
F7.2 Yes		F7.2a	Please explain how you evaluated the effects of the availability or quality of forest risk commodities on the success (viability, constraints) of your organization's growth strategy	1	1	0	0	1	1	0	0
F7.2 Not evaluated		F7.3	Please explain why you have not evaluated how the availability or quality of forest risk commodities could affect the success (viability, constraints) of your organization's growth strategy	1	1	0	0	0.5	0.5	0	0
		F8.1	Does your organization have a policy that recognizes the role of reducing deforestation for climate change mitigation and sets out clear goals and guidelines for action?	1	1	0	0	1	1	2	2
		F8.2	Has your organization made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain?	1	1	0	0	0	0	0	0
F8.2 Yes		F8.2a	Please identify which of the following criteria are specifically stated in your organization's commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain	1	1	0	0	2	2	1	1
F8.2 No		F8.3	Please explain why your organization has not made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain, and whether you plan to do this in the future	1	1	0	0	1	1	0	0
		F8.4	Do you have commodity specific sustainability policies?	1.5	1.5	0	0	2	2	1	1
F0.2 'Production'; 'Processing'; and/or 'Trading'		F9.1	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?	1	1	1	1	1	1	1	1
F0.2 'Manufacturing'; and/or 'Retailing'		F9.2	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?	1.5	1.5	1	1	1	1	1	1

Question route: leading question		Questions		2017 Points available							
Route 1	Route 2	Question No.	Question text	D Num	D Denom	A Num	A Denom	M Num	M Denom	L Num	L Denom
		F9.3	Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role	1	1	0	0	1	1	2	2
		F9.4	Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified	1.5	1.5	0	0	1.5	1.5	1	1
		F9.5	Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?	1.5	1.5	0	0	2	2	1	1
		F9.6	Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?	1.5	1.5	0	0	2	2	1	1
		F10.1	Have you identified sufficient sources of sustainable materials to meet your operational needs? Please explain what you are doing to ensure security/continuity of supply	1.5	1.5	0	0	1	1	0	0
F0.2 'Production'; 'Processing'; and/or 'Trading'		F10.2	Are you working with smallholders to encourage and support sustainable forest management practices?	1	1	1	1	1	1	1	1
F0.2 'Manufacturing'; and/or 'Retailing'		F10.3	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?	1	1	1	1	1	1	1	1
F0.2 'Manufacturing'; and/or 'Retailing'		F10.4	Are you working beyond the first tier of your supply chain to manage and mitigate risk?	1	1	0	0	1	1	1	1
		F10.5	Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?	1	1	0	0	1	1	1	1
		F11.1	Please describe any key barriers or challenges to achieving deforestation free direct operations and supply chains	0	0	0	0	0	0	0	0
		F11.2	Please describe any measures that would improve your organization's ability to manage deforestation risk	0	0	0	0	0	0	0	0
		F12.1	Please provide the following information for the person that has signed off (approved) your CDP forests response	1.5	1.5	0	0	1	1	0	0

Questions in bold will be presented to all responders regardless of question routes chosen.

## Module weightings

The number of points available in a module will vary according to the question route chosen. Responders should choose question routes that best reflect their situation and the data they have available to report. Since CDP scores are calculated as a percentage, there is generally no scoring advantage for responders in choosing a question route because it has a higher number of points allocated to it in the scoring methodology. Such a strategy could lead to high penalties if it contains questions which aren't relevant to the responding company and thus can't be adequately answered. Please refer to the Forests questionnaire guidance document for more information on the different question routes and how to select them.

The points and percentages below represent a theoretical minimum and maximum weighting of all the points in a particular module, based on the points available when choosing the shortest possible and longest possible question routes. Actual weightings of the different modules will vary according to the final question routes chosen by a company, but these numbers serve as an indication.

Minimum and maximum total denominators for each module, and the overall total for each level

	D Denom		A Denom		M Denom		L Denom	
	Min	Max	Min	Max	Min	Max	Min	Max
F0	3	5	0	0	0	0	0	0
F1	5	6.5	5	5	0	1	0	0
F2	2	4.6	1	2.6	5.6	6.6	3.6	3.6
F3	3	13.5	0	0	3	7.5	1.5	3
F4	2	2	1	1	1	2	0	1
F5	3	3	1	3	2	6	0	3
F6	2	4	0	1	2	4	1	2
F7	3	3	2	2	2.5	3	1	1
F8	4.5	4.5	0	0	4	5	3	4
F9	6.5	8	1	2	7.5	8.5	5	7
F10	2	4	1	2	2	4	2	4
F12	1.5	1.5	0	0	1	1	0	0
TOTAL	37.5	59.6	12	18.6	30.6	48.6	17.1	28.6

Minimum and maximum denominators for each module expressed as a percentage of the total of the minimum & maximum for each level

[illegible]

Question Number	Question Text	Category
F0.1	Please give a general description and introduction to your organization	Introduction
F0.2	Please select the stages of the value chain which best represent your organization's area of operation pertaining to forest risk commodities. If your organization is diversified or vertically integrated, please select all that apply	Introduction
F0.3	Are there any parts of your direct operations that are excluded from this disclosure?	Introduction
F0.3a	Please identify the parts of your direct operations that are excluded from your disclosure	Introduction
F0.4	Are there any parts of your supply chain that are excluded from this disclosure?	Introduction
F0.4a	Please identify the parts of your supply chain that are excluded from your disclosure	Introduction
F0.5	Do you produce or use materials that contain any of the forest risk commodities? Please complete the table	Introduction
F0.6	Please confirm which commodities you will be disclosing on	Introduction
F0.7	Please state the start and end date of the year for which you are reporting data	Introduction
F1.1	How does your organization use your selected commodities? Please provide details on the form and source of the commodities you use or produce	Current State
F1.2	Please indicate the percentage of your organization's revenue that was dependent on each of your selected forest risk commodities in the reporting year	Current State
F1.3	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year?	Current State
F1.3a	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	Current State
F1.4	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	Current State
F2.1	Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities	Risk Assessment
F2.1a	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities	Risk Assessment
F2.1b	Please identify which of the following criteria are factored into your organization's deforestation risk assessments	Risk Assessment
F2.1c	Please provide any additional information about your approach to assessing deforestation risks here	Risk Assessment
F2.1d	If you have conducted a partial risk assessment, please identify any exclusions in the following table	Risk Assessment
F2.2	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future	Risk Assessment
F3.1	Have you identified any inherent risks related to producing, marketing or sourcing forest risk commodities that have the potential to generate a substantive change in your business operations, revenue or expenditure? Please select all that apply	Implications (Risks & Opportunities)
F3.1a	For your selected forest risk commodities, please describe any inherent operational risks in your direct operations or supply chain driven by changes in physical parameters that have the potential to generate a substantive change in business operations, revenue or expenditure	Implications (Risks & Opportunities)
F3.1b	For your selected forest risk commodities, please describe any inherent risks in your direct operations or supply chain driven by changes in regulation that have the potential to generate a substantive change in business operations, revenue or expenditure	Implications (Risks & Opportunities)
F3.1c	For your selected forest risk commodities, please describe any inherent reputational risks in your direct operations or supply chain that have the potential to generate a substantive change in business operations, revenue or expenditure	Implications (Risks & Opportunities)
F3.2	If you indicated in question F3.1 that you do not consider your organization to be exposed to operational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	Implications (Risks & Opportunities)
F3.3	If you indicated in question F3.1 that you do not consider your organization to be exposed to risks related to producing, marketing or sourcing any of your selected commodities driven by changes in regulation, please explain why in the table below	Implications (Risks & Opportunities)
F3.4	If you indicated in question F3.1 that you do not consider your organization to be exposed to reputational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	Implications (Risks & Opportunities)
F4.1	Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?	Implications (Risks & Opportunities)
F4.1a	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them	Implications (Risks & Opportunities)
F4.2	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	Implications (Risks & Opportunities)
F4.3	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	Implications (Risks & Opportunities)
F5.1	Do you own or manage land used for the production of any of your selected commodities? Please complete the table	Measuring & Monitoring
F5.2	Does your organization collect production and/or consumption data for your selected commodities?	Measuring & Monitoring

F5.2a	Please disclose your production and/or consumption data using the table below	Measuring & Monitoring
F5.3	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities	Measuring & Monitoring
F5.4	Please explain why production and/or consumption data is not available for your selected commodities	Measuring & Monitoring
F6.1	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	Measuring & Monitoring
F6.1a	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	Measuring & Monitoring
F6.2	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	Measuring & Monitoring
F6.3	Please provide details on the level of traceability your organization has for your selected commodities	Measuring & Monitoring
F6.3a	Please describe your organization's approach to establishing traceability	Measuring & Monitoring
F7.1	<b>Please indicate where the highest level of direct responsibility for deforestation risk lies within your organization and detail the frequency and nature of engagement on the issue</b>	Response
F7.2	<b>Have you evaluated how the availability or quality of forest risk commodities could affect your organization's growth strategy?</b>	Response
F7.2a	Please explain how you evaluated the effects of the availability or quality of forest risk commodities on the success (viability, constraints) of your organization's growth strategy	Response
F7.3	Please explain why you have not evaluated how the availability or quality of forest risk commodities could affect the success (viability, constraints) of your organization's growth strategy	Response
F8.1	<b>Does your organization have a policy that recognizes the role of reducing deforestation for climate change mitigation and sets out clear goals and guidelines for action?</b>	Response
F8.2	<b>Has your organization made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain?</b>	Response
F8.2a	Please identify which of the following criteria are specifically stated in your organization's commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain	Response
F8.3	Please explain why your organization has not made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain, and whether you plan to do this in the future	Response
F8.4	<b>Do you have commodity specific sustainability policies?</b>	Response
F9.1	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?	Response
F9.2	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?	Response
F9.3	<b>Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role</b>	Response
F9.4	<b>Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified</b>	Response
F9.5	<b>Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?</b>	Response
F9.6	<b>Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?</b>	Response
F10.1	<b>Have you identified sufficient sources of sustainable materials to meet your operational needs? Please explain what you are doing to ensure security/continuity of supply</b>	Response
F10.2	Are you working with smallholders to encourage and support sustainable forest management practices?	Response
F10.3	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?	Response
F10.4	Are you working beyond the first tier of your supply chain to manage and mitigate risk?	Response
F10.5	<b>Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?</b>	Response
F11.1	<b>Please describe any key barriers or challenges to achieving deforestation free direct operations and supply chains</b>	Challenges
F11.2	<b>Please describe any measures that would improve your organization's ability to manage deforestation risk</b>	Challenges
F12.1	<b>Please provide the following information for the person that has signed off (approved) your CDP forests response</b>	Sign-Off

F0. Introduction

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F0.1	Introduction	Please give a general description and introduction to your organization	0	0	Not scored	0	0	Not scored
F0.2	Introduction	Please select the stages of the value chain which best represent your organization's area of operation pertaining to forest risk commodities. If your organization is diversified or vertically integrated, please select all that apply	1	1	1 disclosure point will be awarded for selecting at least one option from the tick box menu.	0	0	Not scored
<b>F0.3 'Yes' route</b>								
F0.3	Introduction	Are there any parts of your direct operations that are excluded from this disclosure?	1	1	1 disclosure point will be awarded for completion.	0	0	Not scored
F0.3a	Introduction	Please identify the parts of your direct operations that are excluded from your disclosure	1	1	1 disclosure point will be awarded for fully completing all columns in the table. For each cell left blank, 0.25 points will be deducted.	0	0	Not scored
<b>F0.3 'No' route</b>								
F0.3	Introduction	Are there any parts of your direct operations that are excluded from this disclosure?	1	1	1 disclosure point will be awarded for completion.	0	0	Not scored
F0.3a	Introduction	Please identify the parts of your direct operations that are excluded from your disclosure	0	0	This question will not be presented in this question route.	0	0	Not scored
<b>F0.4 'Yes' route</b>								
F0.4	Introduction	Are there any parts of your supply chain that are excluded from this disclosure?	1	1	1 disclosure point will be awarded for completion.	0	0	Not scored
F0.4a	Introduction	Please identify the parts of your supply chain that are excluded from your disclosure	1	1	1 disclosure point will be awarded for fully completing all columns in the table. For each cell left blank, 0.25 points will be deducted.	0	0	Not scored

## F0. Introduction

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F0.1	Introduction	Please give a general description and introduction to your organization	0	0	Not scored	0	0	Not scored
F0.2	Introduction	Please select the stages of the value chain which best represent your organization's area of operation pertaining to forest risk commodities. If your organization is diversified or vertically integrated, please select all that apply	0	0	Not scored	0	0	Not scored
<b>F0.3 'Yes' route</b>								
F0.3	Introduction	Are there any parts of your direct operations that are excluded from this disclosure?	0	0	Not scored	0	0	Not scored
F0.3a	Introduction	Please identify the parts of your direct operations that are excluded from your disclosure	0	0	Not scored	0	0	As a requirement for Leadership level, scorers should check that any relevant exclusions to the response have been transparently identified and are not relevant to the extent that the response will give an inaccurate or misleading picture of the company's deforestation risk management. For example, if a company operates globally but is disclosing for only one of its relevant countries of operation or business divisions, this would not be considered adequate for them to be considered for leadership status. Please refer to questionnaire guidance for details on determining relevant exclusions. <b>CDP reserves the right to exclude companies from the leadership level if publicly available information indicates that relevant information has been excluded or misrepresented in the response.</b>
<b>F0.3 'No' route</b>								
F0.3	Introduction	Are there any parts of your direct operations that are excluded from this disclosure?	0	0	Not scored	0	0	Not scored
F0.3a	Introduction	Please identify the parts of your direct operations that are excluded from your disclosure	0	0	Not scored	0	0	Not scored
<b>F0.4 'Yes' route</b>								
F0.4	Introduction	Are there any parts of your supply chain that are excluded from this disclosure?	0	0	Not scored	0	0	Not scored
F0.4a	Introduction	Please identify the parts of your supply chain that are excluded from your disclosure	0	0	Not scored	0	0	As a requirement for Leadership level, scorers should check that any relevant exclusions to the response have been transparently identified and are not relevant to the extent that the response will give an inaccurate or misleading picture of the company's deforestation risk management. For example, if a company operates globally but is disclosing for only one of its relevant countries of operation or business divisions, this would not be considered adequate for them to be considered for leadership status. Please refer to questionnaire guidance for details on determining relevant exclusions. <b>CDP reserves the right to exclude companies from the leadership level if publicly available information indicates that relevant information has been excluded or misrepresented in the response.</b>



F0. Introduction

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F0.4 'No' route</b>								
F0.4	Introduction	Are there any parts of your supply chain that are excluded from this disclosure?	1	1	1 disclosure point will be awarded for completion.	0	0	Not scored
F0.4a	Introduction	Please identify the parts of your supply chain that are excluded from your disclosure	0	0	This question will not be presented in this question route.	0	0	Not scored
F0.5	Introduction	Do you produce or use materials that contain any of the forest risk commodities? Please complete the table	0	0	Not scored	0	0	Not scored
F0.6	Introduction	Please confirm which commodities you will be disclosing on	0	0	Not scored	0	0	Not scored
F0.7	Introduction	Please state the start and end date of the year for which you are reporting data	0	0	Not scored	0	0	Not scored

F0. Introduction

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F0.4 'No' route</b>								
F0.4	Introduction	Are there any parts of your supply chain that are excluded from this disclosure?	0	0	Not scored	0	0	Not scored
F0.4a	Introduction	Please identify the parts of your supply chain that are excluded from your disclosure	0	0	Not scored	0	0	Not scored
F0.5	Introduction	Do you produce or use materials that contain any of the forest risk commodities? Please complete the table	0	0	Not scored	0	0	Not scored
F0.6	Introduction	Please confirm which commodities you will be disclosing on	0	0	Not scored	0	0	Not scored
F0.7	Introduction	Please state the start and end date of the year for which you are reporting data	0	0	Not scored	0	0	Not scored

# F1. Context

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F1.1	Current State	How does your organization use your selected commodities? Please provide details on the form and source of the commodities you use or produce			2 disclosure points will be awarded for fully completing all columns in the table except the "Comment" column for at least one row per commodity selected in F0.6. For each cell left blank, 0.40 points will be deducted. If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.			2 awareness points will be awarded for fully completing all columns except the "Comment" column for at least one row per commodity selected in F0.6 AND selecting any option (including "Other" if a different response has been provided) in the "Country of origin" and "% of procurement spend" columns <b>except</b> the following: - Don't know If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.
F1.2	Current State	Please indicate the percentage of your organization's revenue that was dependent on each of your selected forest risk commodities in the reporting year			2 disclosure points will be awarded for selecting an option from the drop down menu in the "% of revenue dependent on commodity in the reporting year" column.			2 awareness points will be awarded for selecting an option from the drop down menu in the "% of revenue dependent on commodity in the reporting year" column.
<b>F1.3 'Yes' route</b>								
F1.3	Current State	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year?			1 disclosure point will be awarded for completion.	1		1 awareness point will be awarded for selecting "Yes".
F1.3a	Current State	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year			1.5 disclosure points will be awarded for fully completing all columns in the table. Points will be awarded for completion as follows: Impact driver = 0.2 points Impact = 0.2 points Description of impact = 0.3 points Estimated financial impact = 0.3 points Response strategy = 0.2 points Description of response strategy = 0.3 points	0		0 Not scored
F1.4	Current State	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0		0 This question will not be presented in this question route.	0		0 Not scored
<b>F1.3 'Don't know' route</b>								
F1.3	Current State	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year?			1 disclosure point will be awarded for completion.	0		0 out of a maximum of 1 awareness points will be awarded for selecting "Don't know".
F1.3a	Current State	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0		0 This question will not be presented in this question route.	0		0 Not scored
F1.4	Current State	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year			1 disclosure point will be awarded for selecting an option from the drop down menu (including "Other" if a different response has been provided) in the "Primary reason for being unaware of impacts" column.	0		0 Not scored

## F1. Context

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F1.1	Current State	How does your organization use your selected commodities? Please provide details on the form and source of the commodities you use or produce	0	0	Not scored	0	0	Not scored
F1.2	Current State	Please indicate the percentage of your organization's revenue that was dependent on each of your selected forest risk commodities in the reporting year	0	0	Not scored	0	0	Not scored
<b>F1.3 'Yes' route</b>								
F1.3	Current State	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year?	0	0	Not scored	0	0	Not scored
F1.3a	Current State	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year			1 disclosure point must have been awarded to score management points for this question.  1 management point will be awarded for selecting at least one option in the "Response strategy" column AND providing a company-specific response in the "Description of response strategy" column. 1 If any cell is left blank, 0 points will be awarded.	0	0	Not scored
F1.4	Current State	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0	0	Not scored	0	0	Not scored
<b>F1.3 'Don't know' route</b>								
F1.3	Current State	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year?	0	0	Not scored	0	0	Not scored
F1.3a	Current State	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0	0	Not scored	0	0	Not scored
F1.4	Current State	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0	0	Not scored	0	0	Not scored

## F1. Context

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F1.3 'No' route								
F1.3	Current State	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the past five years?		1	1 disclosure point will be awarded for completion.	1	1	1 awareness point will be awarded for selecting "No".
F1.3a	Current State	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0	0	This question will not be presented in this question route.	0	0	Not scored
F1.4	Current State	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0	0	This question will not be presented in this question route.	0	0	Not scored

## F1. Context

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F1.3 'No' route								
F1.3	Current State	Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the past five years?	0	0	Not scored	0	0	Not scored
F1.3a	Current State	Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0	0	Not scored	0	0	Not scored
F1.4	Current State	Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year	0	0	Not scored	0	0	Not scored

## F2. Risk assessment

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F2.1 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; or 'Other' in column 2 AND 'Direct operations' and/or 'Supply chain' in column 3 route</b>								
F2.1	Risk Assessment	Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities			<p>1 disclosure point will be awarded for completing the "Deforestation risk assessment procedure" and "Operational coverage" columns by selecting an option from the drop down menus.</p> <p>1 For each cell left blank, 0.5 points will be deducted.</p>	0	0	Not scored
F2.1a	Risk Assessment	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities			<p>1 disclosure point will be awarded for fully completing all columns in the table except the "Please explain" column for each commodity for which the following selections have been made in the "Deforestation risk assessment procedure" column of F2.1:</p> <ul style="list-style-type: none"> <li>- Integrated into a comprehensive, company-wide risk assessment process</li> <li>- Undertaken independently of other risk assessments</li> <li>- Other (if a different response has been provided)</li> </ul> <p>For each cell left blank, 0.25 points will be deducted.</p> <p>If there is <b>not</b> a row completed for a commodity for which these selections have been made in F2.1, 0 points will be awarded.</p>			<p>1 awareness point will be awarded for completing all columns in the table except the "Please explain" column.</p> <p>If "Never" is selected in the "Frequency of monitoring" column OR "Nobody" is selected in the "To whom are results reported?", 0 points will be awarded.</p> <p>1 If any cell is left blank, 0 points will be awarded.</p>

## F2. Risk assessment

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F2.1 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; or 'Other' in column 2 AND 'Direct operations' and/or 'Supply chain' in column 3 route</b>								
F2.1	Risk Assessment	Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities			<p>A maximum of 2 management points will be awarded for completion as follows:</p> <p>In the "Deforestation risk assessment procedure" column:</p> <ul style="list-style-type: none"> <li>- Integrated into a comprehensive, company-wide risk assessment process = 0.5 points</li> <li>- Undertaken independently of other risk assessments = 0.25 points</li> <li>- Other (if a different response has been provided) = 0.25 points</li> </ul> <p>AND in the "Operational coverage" column:</p> <ul style="list-style-type: none"> <li>- Direct operations = 0.5 points</li> <li>- Supply chain = 0.5 points</li> </ul> <p>AND in the "Please explain" column:</p> <p>An explanation of why this approach has been taken = 0.5 points</p>			<p>At least 1.5 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for undertaking a risk assessment that is "integrated into a comprehensive, company-wide risk assessment process" AND If the "Please explain" column contains a company-specific explanation of why this approach has been taken, including the rationale for the risk assessment procedure chosen.</p>
F2.1a	Risk Assessment	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities			<p>1 disclosure point and 1 awareness point must have been awarded to score management points for this question.</p> <p>A maximum of 2 management points will be awarded as follows:</p> <p>In the "Frequency of monitoring" column:</p> <ul style="list-style-type: none"> <li>- Six monthly or more frequently = 0.5 points</li> <li>- Annually = 0.5 points</li> <li>- Every two years = 0.2</li> <li>- Sporadically, undefined = 0.1</li> </ul> <p>AND in the "To whom are results reported?" column:</p> <ul style="list-style-type: none"> <li>- Board or individual/ sub-set of the Board or committee appointed by the Board = 0.5 points</li> <li>- Other committee = 0.2 points</li> <li>- Senior manager/officer = 0.1 points</li> </ul> <p>AND in the "How far into the future are risks considered?" column:</p> <ul style="list-style-type: none"> <li>- Up to 1 year = 0.1 points</li> <li>- 1 to 3 years = 0.2 points</li> <li>- 3 to 6 years = 0.5 points</li> <li>- &gt;6 years = 0.5 points</li> <li>- Unknown = 0 points</li> </ul> <p>AND in the "Please explain" column:</p> <p>An explanation of why this risk assessment approach has been taken, the explanation must include the rationale for the selection in the "Frequency of monitoring" column = 0.5 points</p>			<p>At least 1.5 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for completion as follows:</p> <p>In the "Frequency of monitoring" column:</p> <ul style="list-style-type: none"> <li>- Six-monthly or more frequently</li> <li>- Annually</li> </ul> <p>AND in the "To whom are results reported?" column:</p> <ul style="list-style-type: none"> <li>- Board or individual/ sub-set of the Board or committee appointed by the Board</li> </ul> <p>AND in the "How far into the future are risks considered?" column:</p> <ul style="list-style-type: none"> <li>- 3 to 6 years</li> <li>- &gt;6 years</li> </ul> <p>AND in the "Please explain" column:</p> <p>A company-specific explanation of why this risk assessment approach has been taken, the explanation must include the rationale for the selection in the "Scale of risk assessment" column.</p>



## F2. Risk assessment

Number	Module	Question text	Disclosure			Awareness		
			Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F2.1b	Risk Assessment	Please identify which of the following criteria are factored into your organization's deforestation risk assessments			0.1 disclosure points will be awarded for each cell completed in the "Timeframe" and "Relevance" columns up to a maximum of 1.6 points.			0.2 awareness points will be awarded for each cell in the "Criteria" column answered with one of the following options AND for which the "Please explain" column has been completed: - Relevant, included - Relevant, included for some suppliers, facilities, or product lines - Relevant, not yet included - Not relevant, included - Not relevant A maximum of 1.6 points is available.
F2.1c	Risk Assessment	Please provide any additional information about your approach to assessing deforestation risks here	0	0	Not scored	0	0	Not scored
F2.1d	Risk Assessment	If you have conducted a partial risk assessment, please identify any exclusions in the following table	0	0	This question will not be presented in this question route.	0	0	Not scored
F2.2	Risk Assessment	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future	0	0	This question will not be presented in this question route.	0	0	Not scored

## F2. Risk assessment

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F2.1b	Risk Assessment	Please identify which of the following criteria are factored into your organization's deforestation risk assessments		1.6	<p>At least 1 awareness point must have been awarded to score management points for this question.</p> <p>0.2 management points will be awarded for each row where an option has been selected in the "Relevance" column and a company-specific explanation relevant to the option selected has been completed in the "Please Explain" column:</p> <p>If "Relevant, included" is selected, the explanation must include a company-specific description of relevance.</p> <p>If "Relevant, included for some suppliers, facilities, or product lines" is selected, the explanation must include the rationale for the selection of those suppliers, facilities, or product lines.</p> <p>If "Relevant, not yet included" is selected, the explanation must include when this issue will be included in the risk assessment process for points to be awarded.</p> <p>If "Not relevant" is selected, the explanation must include why this criteria is not relevant to the company.</p> <p>A maximum of 1.6 points is available.</p>		1.6	<p>At least 1 management points must have been awarded to score leadership points for this question.</p> <p>0.2 leadership points will be awarded for each row for selecting any option in the "Relevance" column <b>except</b>:</p> <ul style="list-style-type: none"> <li>- Relevant, not yet included</li> <li>- Not evaluated</li> </ul> <p>AND providing a company- specific explanation for the option selected in the "Please explain" column, including a description of the methods, systems and processes involved in the risk assessment.</p> <p>A maximum of 1.6 points are available.</p>
F2.1c	Risk Assessment	Please provide any additional information about your approach to assessing deforestation risks here	0	0	Not scored	0	0	Not scored
F2.1d	Risk Assessment	If you have conducted a partial risk assessment, please identify any exclusions in the following table	0	0	Not scored	0	0	Not scored
F2.2	Risk Assessment	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future	0	0	Not scored	0	0	Not scored

## F2. Risk assessment

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F2.1 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; or 'Other' in column 2 AND 'Partial direct operations' and/or 'Partial supply chain' in column 3 route</b>								
F2.1	Risk Assessment	Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities			<p>1 disclosure point will be awarded for completing the "Deforestation risk assessment procedure" and "Operational coverage" columns by selecting an option from the drop down menus.</p> <p>1 For each cell left blank, 0.5 points will be deducted.</p>	0	0	Not scored
F2.1a	Risk Assessment	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities			<p>1 disclosure point will be awarded for fully completing all columns in the table except the "Please explain" column for each commodity for which the following selections have been made in the "Deforestation risk assessment procedure" column of F2.1:</p> <ul style="list-style-type: none"> <li>- Integrated into a comprehensive, company-wide risk assessment process</li> <li>- Undertaken independently of other risk assessments</li> <li>- Other (if a different response has been provided)</li> </ul> <p>For each cell left blank, 0.25 points will be deducted.</p> <p>If there is <b>not</b> a row completed for a commodity for which these selections have been made in F2.1, 0 points will be awarded.</p>			<p>1 awareness point will be awarded for completing all columns in the table except the "Please explain" column.</p> <p>If "Never" is selected in the "Frequency of monitoring" column OR "Nobody" is selected in the "To whom are results reported?", 0 points will be awarded.</p> <p>1 If any cell is left blank, 0 points will be awarded.</p>

## F2. Risk assessment

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F2.1 'Integrated into a comprehensive, company-wide risk assessment process'; 'Undertaken independently of other risk assessments'; or 'Other' in column 2 AND 'Partial direct operations' and/or 'Partial supply chain' in column 3 route</b>								
F2.1	Risk Assessment	Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities			<p>1.5 out of a maximum of 2 management points will be awarded for completion as follows:</p> <p>In the "Deforestation risk assessment procedure" column:</p> <ul style="list-style-type: none"> <li>- Integrated into a comprehensive, company-wide risk assessment process = 0.5 points</li> <li>- Undertaken independently of other risk assessments = 0.25 points</li> <li>- Other (if a different response has been provided) = 0.25 points</li> </ul> <p>AND in the "Operational coverage" column:</p> <ul style="list-style-type: none"> <li>- Partial direct operations = 0.25 points</li> <li>- Partial supply chain = 0.25 points</li> </ul> <p>AND in the "Please explain" column:</p> <p>An explanation of why this approach has been taken = 0.5 points</p>			<p>At least 1.5 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for undertaking a risk assessment that is "integrated into a comprehensive, company-wide risk assessment process" AND If the "Please explain" column contains a company-specific explanation of why this approach has been taken, including the rationale for the risk assessment procedure chosen.</p> <p>If the risk assessment does <b>not</b> cover all direct operations and suppliers, this explanation in question F2.1d must also include the rationale for the level of coverage selected.</p>
F2.1a	Risk Assessment	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities			<p>1 disclosure point and 1 awareness point must have been awarded to score management points for this question.</p> <p>A maximum of 2 management points will be awarded as follows:</p> <p>In the "Frequency of monitoring" column:</p> <ul style="list-style-type: none"> <li>- Six monthly or more frequently = 0.5 points</li> <li>- Annually = 0.5 points</li> <li>- Every two years = 0.2</li> <li>- Sporadically, undefined = 0.1</li> </ul> <p>AND in the "To whom are results reported?" column:</p> <ul style="list-style-type: none"> <li>- Board or individual/ sub-set of the Board or committee appointed by the Board = 0.5 points</li> <li>- Other committee = 0.2 points</li> <li>- Senior manager/officer = 0.1 points</li> </ul> <p>AND in the "How far into the future are risks considered?" column:</p> <ul style="list-style-type: none"> <li>- Up to 1 year = 0.1 points</li> <li>- 1 to 3 years = 0.2 points</li> <li>- 3 to 6 years = 0.5 points</li> <li>- &gt;6 years = 0.5 points</li> <li>- Unknown = 0 points</li> </ul> <p>AND in the "Please explain" column:</p> <p>An explanation of why this risk assessment approach has been taken, the explanation must include the rationale for the selection in the "Frequency of monitoring" column = 0.5 points</p>			<p>At least 1.5 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for completion as follows:</p> <p>In the "Frequency of monitoring" column:</p> <ul style="list-style-type: none"> <li>- Six-monthly or more frequently</li> <li>- Annually</li> </ul> <p>AND in the "To whom are results reported?" column:</p> <ul style="list-style-type: none"> <li>- Board or individual/ sub-set of the Board or committee appointed by the Board</li> </ul> <p>AND in the "How far into the future are risks considered?" column:</p> <ul style="list-style-type: none"> <li>- 3 to 6 years</li> <li>- &gt;6 years</li> </ul> <p>AND in the "Please explain" column:</p> <p>A company-specific explanation of why this risk assessment approach has been taken, the explanation must include the rationale for the selection in the "Scale of risk assessment" column.</p>

## F2. Risk assessment

Number	Module	Question text	Disclosure			Awareness		
			Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F2.1b	Risk Assessment	Please identify which of the following criteria are factored into your organization's deforestation risk assessments			0.1 disclosure points will be awarded for each cell completed in the "Timeframe" and "Relevance" columns up to a maximum of 1.6 points.			0.1 awareness points will be awarded for each cell in the "Criteria" column answered with one of the following options AND for which the "Please explain" column has been completed: - Relevant, included - Relevant, included for some suppliers, facilities, or product lines - Relevant, not yet included - Not relevant, included - Not relevant A maximum of 1.6 points is available.
F2.1c	Risk Assessment	Please provide any additional information about your approach to assessing deforestation risks here	0	0	Not scored	0	0	Not scored
F2.1d	Risk Assessment	If you have conducted a partial risk assessment, please identify any exclusions in the following table			1 disclosure point will be awarded for completing the "Exclusion" and "Please explain" columns for each commodity for which the following selections have been made in the "Operational coverage" column of F2.1: - Partial direct operations - Partial supply chain If there is <b>not</b> a row completed for a commodity for which these selections have been made in F2.1, 0 points will be awarded.	0	0	Not scored
F2.2	Risk Assessment	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future	0	0	This question will not be presented in this question route.	0	0	Not scored

## F2. Risk assessment

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F2.1b	Risk Assessment	Please identify which of the following criteria are factored into your organization's deforestation risk assessments		1.6	<p>At least 1 awareness point must have been awarded to score management points for this question.</p> <p>0.2 management points will be awarded for each row where an option has been selected in the "Relevance" column and a company-specific explanation for the option selected has been completed in the "Please Explain" column:</p> <p>If "Relevant, included" is selected, the explanation must include a company-specific description of relevance.</p> <p>If "Relevant, included for some suppliers, facilities, or product lines" is selected, the explanation must include the rationale for the selection of those suppliers, facilities, or product lines.</p> <p>If "Relevant, not yet included" is selected, the explanation must include when this issue will be included in the risk assessment process for points to be awarded.</p> <p>If "Not relevant" is selected, the explanation must include why this criteria is not relevant to the company.</p> <p>A maximum of 1.6 points is available.</p>		1.6	<p>At least 1 management point must have been awarded to score leadership points for this question.</p> <p>0.2 leadership points will be awarded for each row for selecting any option in the "Relevance" column <b>except</b>:</p> <ul style="list-style-type: none"> <li>- Relevant, not yet included</li> <li>- Not evaluated</li> </ul> <p>AND providing a company-specific explanation for the option selected in the "Please explain" column, including a description of the methods, systems and processes involved in the risk assessment.</p> <p>A maximum of 1.6 points are available.</p>
F2.1c	Risk Assessment	Please provide any additional information about your approach to assessing deforestation risks here	0	0	Not scored	0	0	Not scored
F2.1d	Risk Assessment	If you have conducted a partial risk assessment, please identify any exclusions in the following table		1	<p>1 disclosure point must have been awarded to score management points for this question.</p> <p>1 management point will be awarded for making a selection in the "Exclusion" column AND providing a company-specific explanation of why this exclusion has been made. The explanation should include an indication of the importance of the excluded business activity, facility, supplier or product to the company.</p>	0	0	<p>As a requirement for Leadership status for the commodity being reported on, scorers should check that any exclusions to the risk assessment have been transparently identified and are not relevant to the extent that the response will give an inaccurate or misleading picture of the company's deforestation risk management. For example, if a company is responding on all operations but has only undertaken a risk assessment for one country or business division, this would not be considered adequate for them to be considered for leadership status.</p>
F2.2	Risk Assessment	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future	0	0	Not scored	0	0	Not scored

## F2. Risk assessment

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F2.1 'Deforestation risks are not assessed' route</b>								
F2.1	Risk Assessment	Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities			1 disclosure point will be awarded for completing the "Deforestation risk assessment procedure" and "Operational coverage" columns by selecting an option from the drop down menus. 1 For each cell left blank, 0.5 points will be deducted.	0	0	Not scored
F2.1a	Risk Assessment	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities	0	0	This question will not be presented in this question route.	0	0	Not scored
F2.1b	Risk Assessment	Please identify which of the following criteria are factored into your organization's deforestation risk assessments	0	0	This question will not be presented in this question route.	0	0	Not scored
F2.1c	Risk Assessment	Please provide any additional information about your approach to assessing deforestation risks here	0	0	This question will not be presented in this question route.	0	0	Not scored
F2.1d	Risk Assessment	If you have conducted a partial risk assessment, please identify any exclusions in the following table	0	0	This question will not be presented in this question route.	0	0	Not scored
F2.2	Risk Assessment	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future			1 disclosure point will be awarded for completing the "Primary reason for not having a process" and "Do you plan to introduce a process?" columns for each commodity for which the following selections have been made in the "Deforestation risk assessment procedure" column of F2.1: - Deforestation risks are not assessed For each cell left blank, 0.5 points will be deducted. If there is <b>not</b> a row completed for a commodity for which this selection has been made in F2.1, 0 points will be awarded.			1 awareness point will be awarded for selecting an option from the drop down menu in the "Primary reason for not having a process" AND selecting the following options in the "Do you plan to introduce a process?" column: - Yes AND in the "Timeframe" column: - Next reporting year - Next 24-36 months 1 If any cell is left blank, 0 points will be awarded.

## F2. Risk assessment

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F2.1 'Deforestation risks are not assessed' route</b>								
F2.1	Risk Assessment	Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities	0	2	0 out of a maximum of 2 management points will be awarded for selecting the following option in the "Deforestation risk assessment procedure" column: - Deforestation risks are not assessed	0	1	0 out of a maximum of 1 leadership points will be awarded for not having assessed deforestation risks.
F2.1a	Risk Assessment	Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities	0	0	Not scored	0	0	Not scored
F2.1b	Risk Assessment	Please identify which of the following criteria are factored into your organization's deforestation risk assessments	0	0	Not scored	0	0	Not scored
F2.1c	Risk Assessment	Please provide any additional information about your approach to assessing deforestation risks here	0	0	Not scored	0	0	Not scored
F2.1d	Risk Assessment	If you have conducted a partial risk assessment, please identify any exclusions in the following table	0	0	Not scored	0	0	Not scored
F2.2	Risk Assessment	Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future	0	3.4	0 out of a maximum of 3.4 management points will be awarded for this question route.	0	2.4	0 out of a maximum of 2.4 leadership points will be awarded for this question route.



## F3. Risks

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F3.1 'Risks driven by changes in physical parameters/ regulation/ reputational risk'</b>								
F3.1	Implications	Have you identified any inherent risks related to producing, marketing or sourcing forest risk commodities that have the potential to generate a substantive change in your business operations, revenue or expenditure? Please select all that apply			0 Not scored	0	0	Not scored
F3.1a	Implications	For your selected forest risk commodities, please describe any inherent operational risks in your direct operations or supply chain driven by changes in physical parameters that have the potential to generate a substantive change in business operations, revenue or expenditure			0.5 disclosure points will be awarded for each cell completed across all columns in the table for each commodity for which the following selection has been made in the "Risk" column of F3.1: - Operational risks driven by changes in physical parameters A maximum of 4.5 points is available. If there is <b>not</b> at least one row completed per commodity for which this selection has been made in F3.1, 0 points will be awarded.		0	Not scored
F3.1b	Implications	For your selected forest risk commodities, please describe any inherent risks in your direct operations or supply chain driven by changes in regulation that have the potential to generate a substantive change in business operations, revenue or expenditure			0.5 disclosure points will be awarded for each cell completed across all columns in the table for each commodity for which the following selection has been made in the "Risk" column of F3.1: - Risks driven by changes in regulation A maximum of 4.5 points is available. If there is <b>not</b> at least one row completed per commodity for which this selection has been made in F3.1, 0 points will be awarded.		0	Not scored
F3.1c	Implications	For your selected forest risk commodities, please describe any inherent reputational risks in your direct operations or supply chain that have the potential to generate a substantive change in business operations, revenue or expenditure			0.5 disclosure points will be awarded for each cell completed across all columns in the table for each commodity for which the following selections has been made in the "Risk" column of F3.1: - Reputational risks A maximum of 4.5 points is available. If there is <b>not</b> at least one row completed per commodity for which this selection has been made in F3.1, 0 points will be awarded.		0	Not scored

F3. Risks

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F3.1 'Risks driven by changes in physical parameters/ regulation/ reputational risk'								
F3.1	Implications	Have you identified any inherent risks related to producing, marketing or sourcing forest risk commodities that have the potential to generate a substantive change in your business operations, revenue or expenditure? Please select all that apply	0	0	Not scored	0	0	Not scored
F3.1a	Implications	For your selected forest risk commodities, please describe any inherent operational risks in your direct operations or supply chain driven by changes in physical parameters that have the potential to generate a substantive change in business operations, revenue or expenditure		2.5	At least 3.5 disclosure points must have been awarded to score management points for this question.  A maximum of 2.5 management points will be awarded as follows: 0.5 points will be awarded for each cell in the "Timeframe", "Likelihood" and "Magnitude" columns completed by selecting any option from the drop down menus <b>except</b> the following: - Unknown AND 1 point will be awarded for providing a response in the "Management methods" column.		1	2 management points must have been awarded to score leadership points for this question.  0.5 points will be awarded for providing a company-specific response in the "Management methods" column AND 0.5 points will be awarded if it includes an example or case study.
F3.1b	Implications	For your selected forest risk commodities, please describe any inherent risks in your direct operations or supply chain driven by changes in regulation that have the potential to generate a substantive change in business operations, revenue or expenditure		2.5	At least 3.5 disclosure points must have been awarded to score management points for this question.  A maximum of 2.5 management points will be awarded as follows: 0.5 points will be awarded for each cell in the "Timeframe", "Likelihood" and "Magnitude" columns completed by selecting any option from the drop down menus <b>except</b> the following: - Unknown AND 1 point will be awarded for providing a response in the "Management methods" column.		1	2 management points must have been awarded to score leadership points for this question.  0.5 points will be awarded for providing a company-specific response in the "Management methods" column AND 0.5 points will be awarded if it includes an example or case study.
F3.1c	Implications	For your selected forest risk commodities, please describe any inherent reputational risks in your direct operations or supply chain that have the potential to generate a substantive change in business operations, revenue or expenditure		2.5	At least 3.5 disclosure points must have been awarded to score management points for this question.  A maximum of 2.5 management points will be awarded as follows: 0.5 points will be awarded for each cell in the "Timeframe", "Likelihood" and "Magnitude" columns completed by selecting any option from the drop down menus <b>except</b> the following: - Unknown AND 1 point will be awarded for providing a response in the "Management methods" column.		1	2 management points must have been awarded to score leadership points for this question.  0.5 points will be awarded for providing a company-specific response in the "Management methods" column AND 0.5 points will be awarded if it includes an example or case study.

### F3. Risks

Number	Module	Question text	Disclosure			Awareness		
			Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F3.2	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to operational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	0	0	This question will not be presented in this question route.	0	0	Not scored
F3.3	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to risks related to producing, marketing or sourcing any of your selected commodities driven by changes in regulation, please explain why in the table below	0	0	This question will not be presented in this question route.	0	0	Not scored
F3.4	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to reputational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	0	0	This question will not be presented in this question route.	0	0	Not scored
<b>F3.1 ' No Risks driven by changes in physical parameters/ regulation/ reputational risk'</b>								
F3.1	Implications	Have you identified any inherent risks related to producing, marketing or sourcing forest risk commodities that have the potential to generate a substantive change in your business operations, revenue or expenditure? Please select all that apply	0	0	Not scored	0	0	Not scored
F3.1a	Implications	For your selected forest risk commodities, please describe any inherent operational risks in your direct operations or supply chain driven by changes in physical parameters that have the potential to generate a substantive change in business operations, revenue or expenditure	0	0	This question will not be presented in this question route.	0	0	Not scored
F3.1b	Implications	For your selected forest risk commodities, please describe any inherent risks in your direct operations or supply chain driven by changes in regulation that have the potential to generate a substantive change in business operations, revenue or expenditure	0	0	This question will not be presented in this question route.	0	0	Not scored
F3.1c	Implications	For your selected forest risk commodities, please describe any inherent reputational risks in your direct operations or supply chain that have the potential to generate a substantive change in business operations, revenue or expenditure	0	0	This question will not be presented in this question route.	0	0	Not scored
F3.2	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to operational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below			1 disclosure point will be awarded for completing the "Primary reason for not identifying risks" column for each commodity for which the following selection has <b>not</b> been made in the "Risk" column of F3.1: - Operational risks driven by changes in physical parameters If there is <b>not</b> a row completed for a commodity for which no selections have been made in F3.1, 0 points will be awarded.			0 Not scored

### F3. Risks

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F3.2	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to operational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	0	0	Not scored	0	0	Not scored
F3.3	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to risks related to producing, marketing or sourcing any of your selected commodities driven by changes in regulation, please explain why in the table below	0	0	Not scored	0	0	Not scored
F3.4	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to reputational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below	0	0	Not scored	0	0	Not scored
<b>F3.1 ' No Risks driven by changes in physical parameters/ regulation/ reputational risk'</b>								
F3.1	Implications	Have you identified any inherent risks related to producing, marketing or sourcing forest risk commodities that have the potential to generate a substantive change in your business operations, revenue or expenditure? Please select all that apply	0	0	Not scored	0	0	Not scored
F3.1a	Implications	For your selected forest risk commodities, please describe any inherent operational risks in your direct operations or supply chain driven by changes in physical parameters that have the potential to generate a substantive change in business operations, revenue or expenditure	0	0	Not scored	0	0	Not scored
F3.1b	Implications	For your selected forest risk commodities, please describe any inherent risks in your direct operations or supply chain driven by changes in regulation that have the potential to generate a substantive change in business operations, revenue or expenditure	0	0	Not scored	0	0	Not scored
F3.1c	Implications	For your selected forest risk commodities, please describe any inherent reputational risks in your direct operations or supply chain that have the potential to generate a substantive change in business operations, revenue or expenditure	0	0	Not scored	0	0	Not scored
F3.2	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to operational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below			1 management point will be awarded for providing a company-specific explanation of the selection made in the "Primary reason for not identifying risks" column as follows: If "Risks exist, but no substantive impact anticipated" is selected, the explanation must include how substantive impact has been defined by the company (including measure(s), metric(s) or indicator(s) used and threshold/amount change levels indicating substantive risk). If "Environmental risk assessments are incomplete at this time" is selected, the explanation must include the anticipated timescale for completion of risk assessments. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.			1 management point must have been awarded to score leadership points for this question.  0.2 points will be awarded for selecting "Risks exist, but no substantive impact anticipated" in the "Primary reason for not identifying risks" column AND 0.3 points will be awarded if the explanation in the "Please explain" column includes how substantive impact has been defined by the company (including measure(s), metric(s) or indicator(s) used and threshold/amount change levels indicating substantive risk) and an example or case study.

### F3. Risks

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F3.3	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to risks related to producing, marketing or sourcing any of your selected commodities driven by changes in regulation, please explain why in the table below			1 disclosure point will be awarded for completing the "Primary reason for not identifying risks" column for each commodity for which the following selection has <b>not</b> been made in the "Risk" column of F3.1: - Risks driven by changes in regulation If there is <b>not</b> a row completed for a commodity for which no selections have been made in F3.1, 0 points will be awarded.			0 Not scored
F3.4	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to reputational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below			1 disclosure point will be awarded for completing the "Primary reason for not identifying risks" column for each commodity for which the following selection has <b>not</b> been made in the "Risk" column of F3.1: - Reputational risks If there is <b>not</b> a row completed for a commodity for which no selections have been made in F3.1, 0 points will be awarded.			0 Not scored

### F3. Risks

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F3.3	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to risks related to producing, marketing or sourcing any of your selected commodities driven by changes in regulation, please explain why in the table below			1 management point will be awarded for providing a company-specific explanation of the selection made in the "Primary reason for not identifying risks" column as follows: If "Risks exist, but no substantive impact anticipated" is selected, the explanation must include how substantive impact has been defined by the company (including measure(s), metric(s) or indicator(s) used and threshold/amount change levels indicating substantive risk). If "Environmental risk assessments are incomplete at this time" is selected, the explanation must include the anticipated timescale for completion of risk assessments. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.			1 management point must have been awarded to score leadership points for this question.  0.2 points will be awarded for selecting "Risks exist, but no substantive impact anticipated" in the "Primary reason for not identifying risks" column AND 0.3 points will be awarded if the explanation in the "Please explain" column includes how substantive impact has been defined by the company (including measure(s), metric(s) or indicator(s) used and threshold/amount change levels indicating substantive risk) and an example or case study.
F3.4	Implications	If you indicated in question F3.1 that you do not consider your organization to be exposed to reputational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below			1 management point will be awarded for providing a company-specific explanation of the selection made in the "Primary reason for not identifying risks" column as follows: If "Risks exist, but no substantive impact anticipated" is selected, the explanation must include how substantive impact has been defined by the company (including measure(s), metric(s) or indicator(s) used and threshold/amount change levels indicating substantive risk). If "Environmental risk assessments are incomplete at this time" is selected, the explanation must include the anticipated timescale for completion of risk assessments. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.			1 management point must have been awarded to score leadership points for this question.  0.2 points will be awarded for selecting "Risks exist, but no substantive impact anticipated" in the "Primary reason for not identifying risks" column AND 0.3 points will be awarded if the explanation in the "Please explain" column includes how substantive impact has been defined by the company (including measure(s), metric(s) or indicator(s) used and threshold/amount change levels indicating substantive risk) and an example or case study.

#### F4. Opportunities

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F4.1 'Yes' route</b>								
F4.1	Implications	Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?		1	1 disclosure point will be awarded for completion.	1	1	1 awareness point will be awarded for selecting "Yes".
F4.1a	Implications	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them		1	1 disclosure point will be awarded for fully completing all columns in the table except the "Comment" column for each commodity for which the following selections have been made in F4.1: - Yes For each cell left blank, 0.25 points will be deducted. If there is <b>not</b> a row completed for a commodity for which these selections have been made in F4.1, 0 points will be awarded.	0	0	Not scored
F4.2	Implications	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	0	0	This question will not be presented in this question route.	0	0	Not scored
F4.3	Implications	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	0	0	This question will not be presented in this question route.	0	0	Not scored
<b>F4.1 'No' route</b>								
F4.1	Implications	Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?		1	1 disclosure point will be awarded for completion.	1	1	1 awareness point will be awarded for selecting "No".
F4.1a	Implications	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them	0	0	This question will not be presented in this question route.	0	0	Not scored
F4.2	Implications	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably		1	1 disclosure point will be awarded for completing the "Primary reason for not identifying opportunities" column for each commodity for which the following selections have been made in F4.1: - No If there is <b>not</b> a row completed for a commodity for which these selections have been made in F4.1, 0 points will be awarded.	0	0	Not scored
F4.3	Implications	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	0	0	This question will not be presented in this question route.	0	0	Not scored

#### F4. Opportunities

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F4.1 'Yes' route								
F4.1	Implications	Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?	0	0	Not scored	0	0	Not scored
F4.1a	Implications	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them		2	All columns except the "Comment" column must have been completed in order to score management points for this question.  2 management points will be awarded as follows:  In the "Scale of opportunity" column: - the financial implications of the opportunity (absolute or relative figure or a description showing the scale of the opportunity) = 1 point AND in the "Strategy to realize opportunity" column: - a company-specific explanation of the strategy to realize the opportunity = 0.5 points - if and how the strategy is being implemented = 0.5 points		1	At least 1.5 management points must have been awarded to score leadership points for this question.  1 leadership point will be awarded for the "Strategy to realize opportunity" column as follows: - if a strategy is being implemented to take advantage of the opportunity = 0.5 points - if an example or case study of the strategy in action is provided = 0.5 points
F4.2	Implications	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	0	0	Not scored	0	0	Not scored
F4.3	Implications	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	0	0	Not scored	0	0	Not scored
F4.1 'No' route								
F4.1	Implications	Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?	0	0	Not scored	0	0	Not scored
F4.1a	Implications	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them	0	0	Not scored	0	0	Not scored
F4.2	Implications	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably		1	1 management point will be awarded for providing a company-specific explanation of the selection made in the "Primary reason for not identifying opportunities" in the "Please explain" column as follows: If "Opportunities exist, but not substantive" is selected, the explanation must include how substantive has been defined by the company (including measure(s), metric(s) or indicator(s) used and threshold/amount change levels indicating substantive opportunity). If "Opportunities exist, but cannot currently capitalize on them" is selected, the explanation must include a description of the opportunities and the barriers preventing the company from capitalizing on them. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.	0	0	Not scored
F4.3	Implications	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	0	0	Not scored	0	0	Not scored



#### F4. Opportunities

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F4.1 'Don't know' route</b>								
F4.1	Implications	Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?			1 1 disclosure point will be awarded for completion.	0	1	0 out of a maximum of 1 awareness points will be awarded for selecting "Don't know".
F4.1a	Implications	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them	0	0	This question will not be presented in this question route.	0	0	Not scored
F4.2	Implications	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	0	0	This question will not be presented in this question route.	0	0	Not scored
F4.3	Implications	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably			1 disclosure point will be awarded for completing the "Primary reason for not knowing if there are opportunities" column for each commodity for which the following selections have been made in F4.1: - Don't know If there is <b>not</b> a row completed for a commodity for which these selections have been made in F4.1, 0 points will be awarded.	0	0	Not scored

#### F4. Opportunities

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F4.1 'Don't know' route								
F4.1	Implications	Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?	0	0	Not scored	0	0	Not scored
F4.1a	Implications	Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them	0	0	Not scored	0	0	Not scored
F4.2	Implications	Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably	0	0	Not scored	0	0	Not scored
F4.3	Implications	Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably			0 out of a maximum of 1 management points will be awarded for selecting "No requirement from management to seek out opportunities" or "Judged to be unimportant". 1 management point will be awarded if "Other" is selected and a different response has been provided AND the explanation in the "Please explain" column includes a company-specific rationale for this option.	0	0	Not scored

F5. Measurement

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F5.1	Measuring & Monitoring	Do you own or manage land used for the production of any of your selected commodities? Please complete the table	1		<p>1 disclosure point will be awarded for fully completing all columns in the table except the "Please explain" column. For each cell left blank, 0.2 points will be deducted.</p> <p>EXCEPT: For each commodity selected in F0.6 for which "Don't own or manage land" has been selected in the "Own and/or manage land?" column, 1 disclosure point will also be awarded (this is so that companies that do not own or manage land are not penalized).</p>	1		<p>0.5 awareness points will be awarded for each cell in the "System in place to monitor deforestation?" and "Recent infractions?" columns completed by selecting any option from the drop down menus <b>except</b> the following: - Don't know A maximum of 1 point is available.</p> <p>EXCEPT: For each commodity selected in F0.6 for which "Don't own or manage land" has been selected in the "Own and/or manage land?" column, 1 awareness point will also be awarded (this is so that companies that do not own or manage land are not penalized).</p>

F5. Measurement

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
					<p>For each commodity selected in F0.6 for which the following selections have been made in the "Own and/or manage land?" column:</p> <ul style="list-style-type: none"><li>- Own land</li><li>- Manage land</li><li>- Own and manage land</li></ul> <p>1 management point will be awarded as follows: Selecting "Yes" in the "System in place to monitor deforestation?" column = 0.3 points Selecting "No" from the drop down menu in the "Recent infractions?" column = 0.3 points Providing a description of the monitoring system in place and any recent infractions, if applicable, in the "Please explain" column = 0.4 points A maximum of 1 point is available.</p> <p>EXCEPT: For each commodity selected in F0.6 for which "Don't own or manage land" has been selected in the "Own and/or manage land?" column, 1 management point will also be awarded (this is so that companies that do not own or manage land are not penalized).</p>			
F5.1	Measuring & Monitoring	Do you own or manage land used for the production of any of your selected commodities? Please complete the table	1			0	0	Not scored

## F5. Measurement

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F5.2 'Consumption data available, disclosing'; 'Production data available, disclosing'; or 'Consumption and production data available, disclosing' route								
F5.2	Measuring & Monitoring	Does your organization collect production and/or consumption data for your selected commodities?			1 1 disclosure point will be awarded for completion.	2		2 out of a maximum of 2 awareness points will be awarded for selecting the following options in the "Production and/or consumption data available?" column: - Consumption data available, disclosing - Production data available, disclosing 2 - Consumption and production data available, disclosing
F5.2a	Measuring & Monitoring	Please disclose your production and/or consumption data using the table below			0.2 disclosure points will be awarded for completing each cell across all columns in the table for each commodity for which the following selections have been made in F5.2: - Consumption data available, disclosing - Production data available, disclosing - Consumption and production data available, disclosing EXCEPT: If "Full commodity production/consumption" is selected in the "Full/Partial data?" column, 0.4 points will be awarded for that selection and the "If partial data, please explain" column will not be scored. If there is <b>not</b> a row completed for a commodity for which these selections have been made in F5.2, 0 points will be awarded.	0	0	
F5.3	Measuring & Monitoring	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F5.4	Measuring & Monitoring	Please explain why production and/or consumption data is not available for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored

## F5. Measurement

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F5.2 'Consumption data available, disclosing'; 'Production data available, disclosing'; or 'Consumption and production data available, disclosing' route								
F5.2	Measuring & Monitoring	Does your organization collect production and/or consumption data for your selected commodities?	2	2	2 out of a maximum of 2 management points will be awarded for selecting the following options in the "Production and/or consumption data available?" column: - Consumption data available, disclosing - Production data available, disclosing - Consumption and production data available, disclosing	0	0	Not scored
F5.2a	Measuring & Monitoring	Please disclose your production and/or consumption data using the table below	2	2	The "Production/consumption data", "Volume", and "Metric" columns must have been completed to score management points for this question.  2 management points will be awarded as follows:  In the "Full/Partial data?" column: - Full commodity production/consumption = 1 point - Partial commodity production/consumption =0.5 points  AND  1 point will be awarded for provifing a number in the "Volume" column  If "Partial commodity production/consumption" is selected, 0.5 points will be awarded for identifying the exclusion(s) and providing a rationale for making the exclusion in the "If partial, please explain column".			1.5 awareness points must have been awarded to score leadership points for this question.  3 leadership points will be awarded as follows:  1 point will be awarded for selecting "Full commodity production/consumption" in the "Full/Partial data?" column AND 2 points will be awarded for providing a number in the 3 "Volume" column.
F5.3	Measuring & Monitoring	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities	0	0	Not scored	0	0	Not scored
F5.4	Measuring & Monitoring	Please explain why production and/or consumption data is not available for your selected commodities	0	0	Not scored	0	0	Not scored

## F5. Measurement

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F5.2 'Data available, but not disclosing' route								
F5.2	Measuring & Monitoring	Does your organization collect production and/or consumption data for your selected commodities?			1 1 disclosure point will be awarded for completion.	2		2 out of a maximum of 2 awareness points will be awarded for selecting the following option in the "Production and/or consumption data available?" column: 2 - Data available, but not disclosing
F5.2a	Measuring & Monitoring	Please disclose your production and/or consumption data using the table below	0	0	This question will not be presented in this question route.	0	0	Not scored
F5.3	Measuring & Monitoring	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities			1 disclosure point will be awarded for completing the "Primary reason for not disclosing production/consumption data" column for each commodity for which the following selection has been made in F5.2: - Data available, but not disclosing If there is <b>not</b> a row completed for a commodity for which these selections have been made in F5.2, 0 points will be awarded.	0	0	Not scored
F5.4	Measuring & Monitoring	Please explain why production and/or consumption data is not available for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored

## F5. Measurement

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F5.2 'Data available, but not disclosing' route								
F5.2	Measuring & Monitoring	Does your organization collect production and/or consumption data for your selected commodities?	0	2	0 out of a maximum of 2 management points will be awarded for selecting the following option in the "Production and/or consumption data available?" column: - Data available, but not disclosing	0	0	Not scored
F5.2a	Measuring & Monitoring	Please disclose your production and/or consumption data using the table below	0	2	0 management points will be awarded for this question route.	0	3	0 leadership points will be awarded for this question route.
F5.3	Measuring & Monitoring	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities		1	1 management point will be awarded as follows:  If "Only partial scoping of forest risk commodities in products/supply chain completed" is selected, the explanation in the "Please explain" column must include the anticipated timescale for completion of scoping activities. If "Data considered confidential" is selected, the explanation must include a company-specific rationale for why the data is considered confidential. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.	0	0	Not scored
F5.4	Measuring & Monitoring	Please explain why production and/or consumption data is not available for your selected commodities	0	0	Not scored	0	0	Not scored



## F5. Measurement

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F5.3 'Data not available' route								
F5.2	Measuring & Monitoring	Does your organization collect production and/or consumption data for your selected commodities?			1 1 disclosure point will be awarded for completion.	0		2 0 out of a maximum of 2 awareness points will be awarded for selecting the following option in the "Production and/or consumption data available?" column: - Data not available
F5.2a	Measuring & Monitoring	Please disclose your production and/or consumption data using the table below	0	0	This question will not be presented in this question route.	0	0	Not scored
F5.3	Measuring & Monitoring	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F5.4	Measuring & Monitoring	Please explain why production and/or consumption data is not available for your selected commodities			1 1 disclosure point will be awarded for completing the "Primary reason for not having production/consumption data" column for each commodity for which the following selections have been made in F5.2: - Data not available If there is <b>not</b> a row completed for a commodity for which these selections have been made in F5.2, 0 points will be awarded.	0	0	

## F5. Measurement

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F5.3 'Data not available' route								
F5.2	Measuring & Monitoring	Does your organization collect production and/or consumption data for your selected commodities?	0	2	0 out of a maximum of 2 management points will be awarded for selecting the following option in the "Production and/or consumption data available?" column: - Data not available	0	0	Not scored
F5.2a	Measuring & Monitoring	Please disclose your production and/or consumption data using the table below	0	2	0 management points will be awarded for this question route.	0	1	0 leadership points will be awarded for this question route.
F5.3	Measuring & Monitoring	Please explain why your organization is not disclosing production and/or consumption data for your selected commodities	0	0	Not scored	0	0	Not scored
F5.4	Measuring & Monitoring	Please explain why production and/or consumption data is not available for your selected commodities	1	1	1 awareness point will be awarded as follows:  If "Production/consumption of forest risk commodities not recorded at the corporate level" is selected, the explanation in the "Please explain" column must include the rationale for not collecting information at this level. If "Insufficient resources to complete collection of data" is selected, the explanation must include a description of the barriers preventing the collection of information. If "Insufficient data on operations" is selected, the explanation must include the reason why there is insufficient data and a description of any plans to address this issue. If "Scoping of forest risk commodities in products/supply chain not completed" is selected, the explanation must include the anticipated timescale for completion of scoping activities. If "No requirement from management to collect production/consumption data" or "Judged to be unimportant" is selected, 0 points will be awarded. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.	0	0	Not scored

## F6. Traceability

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F0.2 'Production'; 'Processing'; and/or 'Trading' AND 'Manufacturing'; and/or 'Retailing' route								
F6.1 'Yes' route								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?		1	1 disclosure point will be awarded for completion.	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities		1	<p>For each commodity for which the following selection has been made in F6.1:</p> <p>- Yes</p> <p>1 disclosure point will be awarded for completing the columns in the table as follows:</p> <p>If the "System" column is completed and "Full" is selected in the "System coverage" column, 1 point will be awarded.</p> <p>OR</p> <p>If the "System" column is completed and "Partial" is selected in the "System coverage" column, 0.25 points will be awarded for each cell completed across all columns in the table for a maximum of 1 point. If any cell is left blank, 0.25 points will be deducted.</p> <p>If there is <b>not</b> at least one row completed per commodity for which this selection has been made in F6.1, 0 points will be awarded.</p>		1	<p>If "Partial" is selected in the "System coverage" column, 1 awareness point will be awarded for completing all columns in the table except the "Please explain" column AND selecting any option in the "If partial, % of total production/consumption tracked/monitored" column except the following:</p> <p>- Don't know</p> <p>If "Full" is selected in the "System coverage" column, 1 point will be awarded for completing the "System" column.</p>
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored

## F6. Traceability

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F0.2 'Production'; 'Processing'; and/or 'Trading' AND 'Manufacturing'; and/or 'Retailing' route								
F6.1 'Yes' route								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	1	1	1 management point will be awarded for selecting "Yes".	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities			<p>1 disclosure point and 1 awareness point must have been awarded to score management points for this question.</p> <p>1 management point will be awarded for providing a company-specific explanation of the traceability system in place in the "System" column, including a description of how traceability is assured and monitored.</p> <p>If "Partial" is selected in the "System coverage" column, a company-specific explanation of why this level of traceability is in place must be provided in the "Please explain" column.</p>			<p>1 awareness point and 1 management point must have been awarded in order to score leadership points for this question.</p> <p>1 leadership point will be awarded for either selecting "Full" in the "System coverage" column OR if "Partial" is selected, the remaining percentage of commodity production/consumption which is not covered by the traceability system must be covered by a third party certification system related to addressing deforestation (to be disclosed in the 'Certification scheme breakdown' column in question F9.4). EXCEPT if a company is reliant on offsetting schemes: RSPO GreenPalm for palm oil and RTRS certificate trading for soy.</p>
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	0	0	Not scored	0	0	Not scored

F6. Traceability

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities	1		0.2 disclosure points will be awarded for completing each cell across all columns in the table except the "Comment" column. EXCEPT: If "Not applicable" is selected in the "Exclusions" column, 0.4 points will be awarded for that selection and the "Exclusion description, if applicable" column will not be scored. A maximum of 1 point is available.	1		1 awareness point will be awarded for completing all columns in the table except the "Comment" column AND selecting any option in the "% of total production/consumption traceable" column <b>except</b> the following: - Don't know EXCEPT: If "Not applicable" is selected in the "Exclusions" column, the "Exclusion description, if applicable" column does not need to be completed.
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability	1		1 disclosure point will be awarded for completion.	0	0	Not scored

## F6. Traceability

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities	1		<p>1 disclosure point and 1 awareness point must have been awarded to score management points for this question.</p> <p>1 management point will be awarded for providing a company-specific explanation of the traceability system in place in the "Traceability system" column, including a description of how traceability is assured and monitored.</p> <p>AND If a percentage range other than "100%" is selected, the exclusions must be listed and explained in the "Exclusions" and "Exclusion description, if applicable" columns.</p>	1		<p>1 awareness point and 1 management point must have been awarded in order to score leadership points for this question.</p> <p>0.5 leadership points will be awarded for either selecting "100%" in the "% of total production/ consumption traceable" column OR if another percentage range is selected, the remaining percentage of commodity production/consumption which is not covered must be covered by a third party certification system related to addressing deforestation (to be disclosed in the 'Certification scheme breakdown' column in question F9.4). EXCEPT if a company is reliant on offsetting schemes: RSPO GreenPalm for palm oil and RTRS certificate trading for soy. These exclusions must be described and explained in the "Exclusions" and "Exclusion description, if applicable" columns.</p> <p>AND 0.5 leadership points will be awarded for selecting an option in the "Point to which traceable" as follows:</p> <ul style="list-style-type: none"> <li>- Timber: for paper and pulp to "Mill", for logs to "Forest management unit"</li> <li>- Palm Oil: to "Plantation"</li> <li>- Cattle Products: for beef to "Farm", for leather and tallow to "Slaughterhouse" or "Tannery"</li> <li>- Soy: to "Mill"</li> </ul> <p>EXCEPT:</p> <p>If "Retailing" ONLY is selected in F0.2, 0.5 points will also be awarded for selecting to "Country", "Region" or "Province" in the "Point to which traceable" column AND for providing a company-specific explanation for this selection in the "Traceability system" column.</p>
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability	1		<p>1 management point will be awarded as follows:</p> <ul style="list-style-type: none"> <li>- providing an explanation of prioritization for establishing traceability (including measure(s), metric(s) or indicator(s) used) OR if 100% of production/consumption is traceable = 0.5 points</li> <li>- providing an example or case study, or if 100% of production/consumption is traceable, a description of the mechanisms in place to enable traceability = 0.5 points</li> </ul>	0	0	Not scored

## F6. Traceability

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F6.1 'No' route								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?		1	1 disclosure point will be awarded for completion.	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities			1 disclosure point will be awarded for completing the "Primary reason for not having a system in place" for each commodity for which the following selection has been made in F6.1: - No If there is <b>not</b> at least one row completed per commodity for which this selection has been made in F6.1, 0 points will be awarded.	0	0	Not scored
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities			0.2 disclosure points will be awarded for completing each cell across all columns in the table except the "Comment" column.  EXCEPT: If "Not applicable" is selected in the "Exclusions" column, 0.4 points will be awarded for that selection and the "Exclusion description, if applicable" column will not be scored. 1 A maximum of 1 point is available.			1 awareness point will be awarded for completing all columns in the table except the "Comment" column AND selecting any option in the "% of total production/consumption traceable" column <b>except</b> the following: - Don't know EXCEPT: If "Not applicable" is selected in the "Exclusions" column, the "Exclusion description, if applicable" column does not need to be completed.
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability		1	1 disclosure point will be awarded for completion.	0	0	Not scored

## F6. Traceability

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F6.1 'No' route</b>								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	0	1	0 management points will be awarded for selecting "No".	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	0	0	Not scored	0	1	0 leadership points will be awarded for this question route.
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities			1 management point will be awarded as follows:  If "Insufficient resources to complete collection of data" is selected, the explanation must include a description of the barriers preventing the collection of information. If "Insufficient data on operations" is selected, the explanation must include the reason why there is insufficient data and a description of any plans to address this issue. If "No requirement from management to collect production/consumption data" or "Judged to be unimportant" is selected, 0 points will be awarded. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.	0	0	Not scored
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities			1 disclosure point and 1 awareness point must have been awarded to score management points for this question.  1 management point will be awarded for providing a company-specific explanation of the traceability system in place in the "Traceability system" column, including a description of how traceability is assured and monitored.  AND If a percentage range other than "100%" is selected, the exclusions must be listed and explained in the "Exclusions" and "Exclusion description, if applicable" columns.			1 awareness point and 1 management point must have been awarded in order to score leadership points for this question.  0.5 leadership points will be awarded for either selecting "100%" in the "% of total production/ consumption traceable" column OR if another percentage range is selected, the remaining percentage of commodity production/consumption which is not covered by the traceability system must be covered by a third party certification system related to addressing deforestation (to be disclosed in the 'Certification scheme breakdown' column in question F9.4). EXCEPT if a company is reliant on offsetting schemes: RSPO GreenPalm for palm oil and RTRS certificate trading for soy. These exclusions must be described and explained in the "Exclusions" and "Exclusion description, if applicable" columns.  AND 0.5 leadership points will be awarded for selecting an option in the "Point to which traceable" column as follows: - Timber: for paper and pulp to "Mill", for logs to "Forest management unit" - Palm Oil: to "Plantation" - Cattle Products: for beef to "Farm", for leather and tallow to "Slaughterhouse" or "Tannery" - Soy: to "Mill"  EXCEPT: If "Retailing" ONLY is selected in F0.2, 0.5 points will also be awarded for selecting to "Country", "Region" or "Province" in the "Point to which traceable" column AND for providing a company-specific explanation for this selection in the "Traceability system" column.
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability			1 management point will be awarded as follows: - providing an explanation of prioritization for establishing traceability (including measure(s), metric(s) or indicator(s) used) OR if 100% of production/consumption is traceable = 0.5 points - providing an example or case study, or if 100% of production/consumption is traceable, a description of the mechanisms in place to enable traceability = 0.5 points	0	0	Not scored



## F6. Traceability

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F0.2 'Production'; 'Processing'; and/or 'Trading' ONLY route</b>								
<b>F6.1 'Yes' route</b>								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?		1	1 disclosure point will be awarded for completion.	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities			<p>For each commodity for which the following selection has been made in F6.1:</p> <p>- Yes</p> <p>1 disclosure point will be awarded for completing the columns in the table as follows:</p> <p>If the "System" column is completed and "Full" is selected in the "System coverage" column, 1 point will be awarded.</p> <p>OR</p> <p>If the "System" column is completed and "Partial" is selected in the "System coverage" column, 0.25 points will be awarded for each cell completed across all columns in the table for a maximum of 1 point. If any cell is left blank, 0.25 points will be deducted.</p> <p>If there is <b>not</b> at least one row completed per commodity for which this selection has been made in F6.1, 0 points will be awarded.</p>			<p>If "Partial" is selected in the "System coverage" column, 1 awareness point will be awarded for completing all columns in the table except the "Please explain" column AND selecting any option in the "If partial, % of total production/consumption tracked/monitored" column except the following:</p> <p>- Don't know</p> <p>If "Full" is selected in the "System coverage" column, 1 point will be awarded for completing the "System" column</p>
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability	0	0	This question will not be presented in this question route.	0	0	Not scored
<b>F6.1 'No' route</b>								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?		1	1 disclosure point will be awarded for completion.	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities			<p>1 disclosure point will be awarded for completing the "Primary reason for not having a system in place" for each commodity for which the following selection has been made in F6.1:</p> <p>- No</p> <p>If there is <b>not</b> at least one row completed per commodity for which this selection has been made in F6.1, 0 points will be awarded.</p>	0	0	Not scored
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability	0	0	This question will not be presented in this question route.	0	0	Not scored

## F6. Traceability

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F0.2 'Production'; 'Processing'; and/or 'Trading' ONLY route</b>								
<b>F6.1 'Yes' route</b>								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	1	1	1 management point will be awarded for selecting "Yes".	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities			1 disclosure point and 1 awareness point must have been awarded to score management points for this question.  1 management point will be awarded for providing a company-specific explanation of the traceability system in place in the "System" column, including a description of how traceability is assured and monitored. If "Partial" is selected in the "System coverage" column, a company-specific explanation of why this level of traceability is in place must be provided in the "Please explain" column.			1 awareness point and 1 management point must have been awarded in order to score leadership points for this question.  1 leadership point will be awarded for either selecting "Full" in the "System coverage" column OR if "Partial" is selected, the remaining percentage of commodity production/consumption which is not covered by the traceability system must be covered by a third party certification system related to addressing deforestation (to be disclosed in the 'Certification scheme breakdown' column in question F9.4). EXCEPT if a company is reliant on offsetting schemes: RSPO GreenPalm for palm oil and RTRS certificate trading for soy.
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	0	0	Not scored	0	0	Not scored
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities	0	0	Not scored	0	0	Not scored
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability	0	0	Not scored	0	0	Not scored
<b>F6.1 'No' route</b>								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	0	1	0 management point will be awarded for selecting "No".	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	0	0	Not scored	0	1	0 leadership points will be awarded for this question route.
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities			1 management point will be awarded as follows:  If "Insufficient resources to complete collection of data" is selected, the explanation must include a description of the barriers preventing the collection of information. If "Insufficient data on operations" is selected, the explanation must include the reason why there is insufficient data and a description of any plans to address this issue. If "No requirement from management to collect production/consumption data" or "Judged to be unimportant" is selected, 0 points will be awarded. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.	0	0	Not scored
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities	0	0	Not scored	0	0	Not scored
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability	0	0	Not scored	0	0	Not scored

## F6. Traceability

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F0.2 'Manufacturing'; and/or 'Retailing' ONLY route</b>								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	0	0	This question will not be presented in this question route.	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	0	0	This question will not be presented in this question route.	0	0	Not scored
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities			0.2 disclosure points will be awarded for completing each cell across all columns in the table except the "Comment" column. EXCEPT: If "Not applicable" is selected in the "Exclusions" column, 0.4 points will be awarded for that selection and the "Exclusion description, if applicable" column will not be scored. 1 A maximum of 1 point is available.			1 awareness point will be awarded for completing all columns in the table except the "Comment" column AND selecting any option in the "% of total production/consumption traceable" column <b>except</b> the following: - Don't know EXCEPT: If "Not applicable" is selected in the "Exclusions" column, the "Exclusion description, if applicable" column does not need to be completed.
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability	1	1	1 disclosure point will be awarded for completion.	0	0	Not scored

## F6. Traceability

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F0.2 'Manufacturing'; and/or 'Retailing' ONLY route</b>								
F6.1	Measuring & Monitoring	Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?	0	0	Not scored	0	0	Not scored
F6.1a	Measuring & Monitoring	Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities	0	0	Not scored	0	0	Not scored
F6.2	Measuring & Monitoring	Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities	0	0	Not scored	0	0	Not scored
								<p>1 awareness point and 1 management point must have been awarded in order to score leadership points for this question.</p> <p>0.5 leadership points will be awarded for either selecting "100%" in the "% of total production/ consumption traceable" column OR if another percentage range is selected, the remaining percentage of commodity production/consumption which is not covered by the traceability system must be covered by a third party certification system related to addressing deforestation (to be disclosed in the 'Certification scheme breakdown' column in question F9.4). EXCEPT if a company is reliant on offsetting schemes for Palm oil (RSPO GreenPalm) and Soy (RTRS certificate trading). These exclusions must be described and explained in the "Exclusions" and "Exclusion description, if applicable" columns.</p> <p>AND 0.5 leadership points will be awarded for selecting an option in the "Point to which traceable" as follows:</p> <ul style="list-style-type: none"> <li>- Timber: for paper and pulp to "Mill", for logs to "Forest management unit"</li> <li>- Palm Oil: to "Plantation"</li> <li>- Cattle Products: for beef to "Farm", for leather and tallow to "Slaughterhouse" or "Tannery"</li> <li>- Soy: to "Mill"</li> </ul> <p>EXCEPT:</p> <p>If "Retailing" ONLY is selected in F0.2, 0.5 points will also be awarded for selecting to "Country", "Region" or "Province" in the "Point to which traceable" column AND for providing a company-specific explanation for this selection in the "Traceability system" column.</p>
F6.3	Measuring & Monitoring	Please provide details on the level of traceability your organization has for your selected commodities			1 disclosure point and 1 awareness point must have been awarded to score management points for this question.			
					1 management point will be awarded for providing a company-specific explanation of the traceability system in place in the "Traceability system" column, including a description of how traceability is assured and monitored.			
					AND If a percentage range other than "100%" is selected, the exclusions must be listed and explained in the "Exclusions" and "Exclusion description, if applicable" columns.			
F6.3a	Measuring & Monitoring	Please describe your organization's approach to establishing traceability	1		1 management point will be awarded as follows: - providing an explanation of prioritization for establishing traceability, (including measure(s), metric(s) or indicator(s) used) OR if 100% of production/consumption is traceable = 0.5 points - providing an example or case study, or if 100% of production/consumption is traceable, a description of the mechanisms in place to enable traceability = 0.5 points	0	0	Not scored

F7. Governance and strategy

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F7.1	Response	Please indicate where the highest level of direct responsibility for deforestation risk lies within your organization and detail the frequency and nature of engagement on the issue			1 disclosure point will be awarded for fully completing all columns in the table. For each cell left blank, 0.25 points will be deducted.			1 awareness point will be awarded for selecting any option (including "Other") in the "Highest level of responsibility" column <b>except:</b> - No individual or committee with overall responsibility for deforestation risk
<b>F7.2 'Yes' or 'Other' route</b>								
F7.2	Response	Have you evaluated how the availability or quality of forest risk commodities could affect your organization's growth strategy?			1 disclosure point will be awarded for completion.	1	1	1 out of a maximum of 1 awareness point will be awarded for selecting the following options: - Yes, evaluated over the next 1 year - Yes, evaluated over the next 5 years - Yes, evaluated over the next 10 years - Other (if a different response has been provided)
F7.2a	Response	Please explain how you evaluated the effects of the availability or quality of forest risk commodities on the success (viability, constraints) of your organization's growth strategy			1 disclosure point will be awarded for completion.	0	0	Not scored
F7.3	Response	Please explain why you have not evaluated how the availability or quality of forest risk commodities could affect the success (viability, constraints) of your organization's growth strategy	0	0	This question will not be presented in this question route.	0	0	Not scored

## F7. Governance and strategy

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F7.1	Response	Please indicate where the highest level of direct responsibility for deforestation risk lies within your organization and detail the frequency and nature of engagement on the issue			<p>1 disclosure point and 1 awareness point must have been awarded to score management points for this question.</p> <p>2 management points will be awarded as follows:  1 management point will be awarded for selecting the following options in the "Highest level of responsibility" column:  - Board or individual/sub-set of the Board or committee appointed by the Board  - Senior Manager/Officer  - Other, provided that an equivalent to the above options has been described  AND 1 management point will be awarded for selecting the following options in the "Frequency of briefing" column:  - Quarterly  - Bi-annually  - Annually  - Other, provided that an equivalent (or more frequent) timescale to the above options has been described</p>			<p>1 leadership point will be awarded for selecting the following option in the "Highest level of responsibility" column:  - Board or individual/sub-set of the Board or committee appointed by the Board  AND for selecting the following options in the "Frequency of briefing" column:  - Quarterly  - Bi-annually  - Annually  - Other, provided that an equivalent (or more frequent) timescale to the above options has been described</p>
<b>F7.2 'Yes' or 'Other' route</b>								
F7.2	Response	Have you evaluated how the availability or quality of forest risk commodities could affect your organization's growth strategy?	0	0	Not scored	0	0	Not scored
F7.2a	Response	Please explain how you evaluated the effects of the availability or quality of forest risk commodities on the success (viability, constraints) of your organization's growth strategy			<p>1 management point will be awarded for providing a company-specific response that includes:  - how growth strategy and the impact of deforestation on the business is evaluated = 0.5 points  1 - how often this evaluation takes place = 0.5 points</p>	0	0	Not scored
F7.3	Response	Please explain why you have not evaluated how the availability or quality of forest risk commodities could affect the success (viability, constraints) of your organization's growth strategy	0	0	Not scored	0	0	Not scored

## F7. Governance and strategy

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F7.2 'Not evaluated' route								
F7.2	Response	Have you evaluated how the availability or quality of forest risk commodities could affect your organization's growth strategy?		1	1 disclosure point will be awarded for completion.	0	1	0 out of a maximum of 1 awareness point will be awarded for selecting "Not evaluated".
F7.2a	Response	Please explain how you evaluated the effects of the availability or quality of forest risk commodities on the success (viability, constraints) of your organization's growth strategy	0	0	This question will not be presented in this question route.	0	0	Not scored
F7.3	Response	Please explain why you have not evaluated how the availability or quality of forest risk commodities could affect the success (viability, constraints) of your organization's growth strategy	1		1 disclosure point will be awarded for completing the "Primary reason for not having a system in place" column.	0	0	Not scored

F7. Governance and strategy

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F7.2 'Not evaluated' route								
F7.2	Response	Have you evaluated how the availability or quality of forest risk commodities could affect your organization's growth strategy?	0	0	Not scored	0	0	Not scored
F7.2a	Response	Please explain how you evaluated the effects of the availability or quality of forest risk commodities on the success (viability, constraints) of your organization's growth strategy	0	0	Not scored	0	0	Not scored
F7.3	Response	Please explain why you have not evaluated how the availability or quality of forest risk commodities could affect the success (viability, constraints) of your organization's growth strategy	0.5		<p>0.5 management point will be awarded as follows:</p> <p>If "Insufficient resources to complete risk assessment" is selected, the explanation in the 'Please explain' column must include a description of the barriers preventing the assessment of risk and a description of any plans to integrate deforestation risk into the growth strategy.</p> <p>If "Insufficient data on operations" is selected, the explanation must include the reason why there is insufficient data and a description of any plans to address this issue.</p> <p>If "Insufficient knowledge of deforestation impacts from forest risk commodities" is selected, the explanation must include a description of any plans to address this issue.</p> <p>If "No requirement from management" or "Judged to be unimportant" is selected, 0 points will be awarded.</p> <p>If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.</p>	0	0	Not scored



F8. Policies

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F8.1	Response	Does your organization have a policy that recognizes the role of reducing deforestation for climate change mitigation and sets out clear goals and guidelines for action?			1 disclosure point will be awarded for completing the "Policy" column.	0	0	Not scored
F8.2 'Yes' route								
F8.2	Response	Has your organization made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain?		1	1 disclosure point will be awarded for completion.	0	0	Not scored
F8.2a	Response	Please identify which of the following criteria are specifically stated in your organization's commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain		1	1 disclosure point will be awarded for fully completing all columns in the table except the "Please explain" column. For each cell left blank, 0.2 points will be deducted.	0	0	Not scored

# F8. Policies

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F8.1	Response	Does your organization have a policy that recognizes the role of reducing deforestation for climate change mitigation and sets out clear goals and guidelines for action?			1 management point will be awarded for completing the "Policy" column by selecting one of the following options: - Yes, a publicly available company-wide policy with performance standards for direct operations including supplier, procurement and contracting best practices - Yes, a publicly available company-wide policy - Yes, a company-wide policy that is not publicly available - Yes, a policy for select facilities or suppliers only - Other, provided that an equivalent to the above options has been described			2 leadership points will be awarded as follows:  1 point will be awarded for selecting the following option in the "Policy" column: - Yes, a publicly available company-wide policy with performance standards for direct operations including supplier, procurement and contracting best practices AND 1 point will be awarded for providing a company-specific description of the policy in the "Please explain" column, including its scope and how the policy recognizes the role of reducing deforestation for climate change mitigation.
<b>F8.2 'Yes' route</b>								
F8.2	Response	Has your organization made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain?	0	0	Not scored	0	0	Not scored
F8.2a	Response	Please identify which of the following criteria are specifically stated in your organization's commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain			1 disclosure point must have been awarded to score management points for this question  2 management points will be awarded as follows:  A maximum of 1 management point will be awarded for selecting the options in the "Criteria" column as follows:  - Zero deforestation and forest degradation or zero net deforestation and forest degradation = 0.25 points - High Conservation Value (HCV) management or avoidance of land area under conservation = 0.25 points - High Carbon Stock (HCS) management = 0.25 points - Free, Prior and Informed Consent (FPIC) = 0.25 points  0.5 points will be awarded for selecting a year ≤2020 in the "Commitment timeframe" column.  0.5 points will be awarded for providing a company-specific description of the commitment in the "Please explain" column.			2 management points must have been awarded to score leadership points for this question.  1 leadership point will be awarded for selecting at least the following options in the "Criteria" column: - Zero deforestation and forest degradation or Zero net deforestation and forest degradation - No peatland conversion or High Carbon Stock (HCS) management - Avoidance of land area under conservation or High Conservation Value (HCV) management - and, Free, Prior and Informed Consent (FPIC)

## F8. Policies

Number	Module	Question text	Disclosure			Awareness		
			Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F8.3	Response	Please explain why your organization has not made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain, and whether you plan to do this in the future	0	0	This question will not be presented in this question route.	0	0	Not scored
F8.4	Response	Do you have commodity specific sustainability policies?		1.5	0.5 disclosure points will be awarded for each cell completed in the "Commodity specific sustainability policies?", "Criteria" and "Cut-off date, if applicable" columns. A maximum of 1.5 points are available. If there is <b>not</b> a row completed for a commodity selected in F0.6, 0 points will be awarded.	0	0	Not scored

## F8. Policies

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F8.3	Response	Please explain why your organization has not made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain, and whether you plan to do this in the future	0	0	Not scored	0	0	Not scored
F8.4	Response	Do you have commodity specific sustainability policies?			<p>1.5 disclosure points must have been awarded to score management points for this question</p> <p>2 management point will be awarded as follows:</p> <p>1 management point will be awarded for selecting the options in the "Criteria" column as follows:</p> <ul style="list-style-type: none"> <li>- Zero deforestation and forest degradation or zero net deforestation and forest degradation = 0.25 points</li> <li>- High Conservation Value (HCV) management or avoidance of land area under conservation = 0.25 points</li> <li>- High Carbon Stock (HCS) management (<i>and</i> no peatland conversion for palm oil) = 0.25 points</li> <li>- Free, Prior and Informed Consent (FPIC) = 0.25 points</li> </ul> <p>1 point will be awarded for providing a company-specific description of the policy in the "Please explain" column.</p>			<p>2 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for selecting at least the following options in the "Criteria" column:</p> <ul style="list-style-type: none"> <li>- Zero deforestation and forest degradation <i>or</i> zero net deforestation and forest degradation</li> <li>- High Conservation Value (HCV) management <i>or</i> avoidance of land area under conservation</li> <li>- High Carbon Stock (HCS) management (<i>and</i> no peatland conversion for palm oil)</li> <li>- and, Free, Prior and Informed Consent (FPIC)</li> </ul>

## F8. Policies

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F8.2 'No' route								
F8.2	Response	Has your organization made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain?		1	1 disclosure point will be awarded for completion.	0	0	Not scored
F8.2a	Response	Please identify which of the following criteria are specifically stated in your organization's commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain	0	0	This question will not be presented in this question route.	0	0	Not scored
F8.3	Response	Please explain why your organization has not made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain, and whether you plan to do this in the future		1	0.5 disclosure points will be awarded for each cell completed in the "Primary reason for not having made a commitment" and "Do you plan to introduce a commitment" columns. A maximum of 1 point is available.	0	0	Not scored
F8.4	Response	Do you have commodity specific sustainability policies?		1.5	0.5 disclosure points will be awarded for each cell completed in the "Commodity specific sustainability policies?", "Criteria" and "Cut-off date, if applicable" columns. A maximum of 1.5 points are available. If there is <b>not</b> a row completed for a commodity selected in F0.6, 0 points will be awarded.	0	0	Not scored

## F8. Policies

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F8.2 'No' route								
F8.2	Response	Has your organization made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain?	0	0	Not scored	0	0	Not scored
F8.2a	Response	Please identify which of the following criteria are specifically stated in your organization's commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain	0	0	Not scored	0	0	
F8.3	Response	Please explain why your organization has not made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain, and whether you plan to do this in the future		1	1 management point will be awarded as follows:  0.5 points will be awarded for the response in the "Please explain" column: If "Insufficient knowledge of deforestation impacts from forest risk commodities" is selected, the explanation must include a description of any plans to address this issue. If "Insufficient resources to implement or enforce a commitment" is selected, the explanation must include a description of the barriers and challenges. If "No requirement from management" or "Judged to be unimportant" is selected, 0 points will be awarded. If "Other" is selected and a different response has been provided, the explanation must include a company-specific rationale for this option.  AND 0.5 points will be awarded for selecting "Yes" in the "Do you plan to introduce a commitment" and providing a timescale for this in the "Please explain" column.	0	0	Not scored
F8.4	Response	Do you have commodity specific sustainability policies?		2	1.5 disclosure points must have been awarded to score management points for this question  2 management points will be awarded as follows:  1 management point will be awarded for selecting the options in the "Criteria" column as follows:  - Zero deforestation and forest degradation or zero net deforestation and forest degradation = 0.25 points - High Conservation Value (HCV) management or avoidance of land area under conservation = 0.25 points - High Carbon Stock (HCS) management ( <i>and</i> no peatland conversion for palm oil) = 0.25 points - Free, Prior and Informed Consent (FPIC) = 0.25 points  1 point will be awarded for providing a company-specific description of the policy in the "Please explain" column.		1	2 management points must have been awarded to score leadership points for this question.  1 leadership point will be awarded for selecting at least the following options in the "Criteria" column:  - Zero deforestation and forest degradation <i>or</i> zero net deforestation and forest degradation - High Conservation Value (HCV) management <i>or</i> avoidance of land area under conservation - High Carbon Stock (HCS) management ( <i>and</i> no peatland conversion for palm oil) - and, Free, Prior and Informed Consent (FPIC)

F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F0.2 'Production'; 'Processing'; and/or 'Trading' AND 'Manufacturing'; and/or 'Retailing' route								
F9.1	Response	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?			1 disclosure point will be awarded for fully completing all columns in the table except the "Comment" column. For each cell left blank, 0.5 points will be deducted.			1 awareness point will be awarded for selecting the following options in the "Production standards in place?" column: - Yes - No 1 - Not applicable
F9.2	Response	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?			1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column. For each cell left blank, 0.5 points will be deducted.			1 awareness point will be awarded for selecting the following options in the "Procurement standards in place?" column: - Yes 1 - No
F9.3	Response	Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role			1 disclosure point will be awarded for selecting an option from the drop down menu in the "Involved in initiatives?" column and selecting at least one option (including "Not applicable") in the "Initiatives" column for at least one row per commodity selected in F0.6. For each cell left blank, 0.5 points will be deducted. If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.	0	0	Not scored

F9. Standards and targets

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F0.2 'Production'; 'Processing'; and/or 'Trading' AND 'Manufacturing'; and/or 'Retailing' route								
F9.1	Response	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?			1 management point will be awarded for selecting "Yes" in the "Production standards in place?" column AND providing a description of the standard in the "Please describe your production standards" column, including any measure(s), metric(s) or indicator(s) used.  EXCEPT: 1 management point will also be awarded if 'Not applicable' is selected and an explanation of why this question is not relevant for the selected commodity is provided in the "Please describe your production standards" column.			1 leadership point will be awarded for selecting "Yes" in the "Production standards in place?" column AND providing a company-specific description of the standard in the "Please describe your production standards" column, including any measure(s), metric(s) or indicator(s) used.  EXCEPT: 1 leadership point will also be awarded if "Not applicable" is selected and an explanation of why this question is not relevant for the selected commodity is provided in the "Please describe your production standards" column.
F9.2	Response	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?			1 management point will be awarded for selecting "Yes" in the "Procurement standards in place?" column AND selecting at least one option in the "Impact on sourcing activities" column.			1 management point must have been awarded to score leadership points for this question.  1 leadership point will be awarded for selecting "Yes" in the "Monitor compliance?" column and providing a company-specific explanation of the procurement standards in place in the "Please explain" column.
F9.3	Response	Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role			The following option must have been selected in the "Involved in initiatives?" column: - Yes AND least one option must have been selected in the "Initiatives" column to score management points for this question.  1 management point will be awarded for providing a description of your company's role in the "Please explain" column as follows: - being a member of a national/regional group = 0.25 points - being a member of a well-known multi-stakeholder group (MSG) = 0.25 points - any of the above and being an active member of a well-known MSG (e.g. founding member, leading a working group or contributing to standard setting) =0.5 points - any of the above and having strong influence on standard setting within MSGs = 1 point			1 management point must have been awarded to score leadership points for this question.  2 leadership points will be awarded for being an active member and demonstrating a strong influence on standard setting within MSGs.



F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F9.4	Response	Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified			1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column for at least one row per commodity selected in F0.6. For each cell left blank, 0.5 points will be deducted. If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.  EXCEPT: If "No certification schemes specified" is selected in the "Specify third party certification schemes" column 1.5 disclosure points will also be awarded.	0	0	Not scored

# F9. Standards and targets

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F9.4	Response	Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified			<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>1.5 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting any option in the "Specify third party certification schemes?" column except the following:</p> <ul style="list-style-type: none"> <li>- No certification schemes specified</li> </ul> <p>0.5 points will be awarded for selecting the certification schemes in the "Certification scheme breakdown" column corresponding with the certification system specified above, if applicable. If a national scheme is selected or the system does not provide separate schemes, "Not applicable" must be selected.</p> <p>0.5 points will be awarded for providing a breakdown of the percentage range selected by certification scheme, if applicable, in the "Please explain" column. If a national scheme is selected or the system does not provide separate schemes, the explanation must include a description of the third party certification standard specified, including an explanation of how it addresses deforestation.</p> <p>For cattle products and soy only:</p> <p>If a company does not meet the criteria above, 1.5 points will also be awarded for selecting "Other" in the "Specify third party certification schemes?" and "Certification scheme breakdown" columns to report on a company standard related to addressing deforestation and providing a company-specific explanation of this standard in the "Please explain" column.</p>			<p>1.5 management points must have been awarded in order to score leadership points for this question.</p> <p>1 leadership point will be awarded as follows:</p> <p>0.5 leadership points will be awarded for selecting at least "91-99%" in the "% of total production/consumption certified" column.</p> <p>0.5 leadership points will be awarded for selecting an option in the "Certification scheme breakdown" as follows:</p> <ul style="list-style-type: none"> <li>- Timber: any</li> <li>- Palm Oil: any <b>except</b> RSPO GreenPalm</li> <li>- Cattle Products: any</li> <li>- Soy: <b>except</b> RTRS certificate trading</li> </ul> <p>For cattle products and soy only:</p> <ul style="list-style-type: none"> <li>- 0.5 leadership points will be awarded for selecting at least "91-99%" in the "% of total production/consumption certified" column.</li> <li>- 0.5 leadership points will be awarded for selecting "Other" in the "Certification scheme breakdown" column to report on a deforestation-related company standard and providing a company-specific explanation of this standard and its provisions for addressing deforestation in the "Please explain" column.</li> </ul>

F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F9.5	Response	Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?		1.5	<p>1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column for at least one row per commodity selected in F0.6. For each cell left blank, 0.25 points will be deducted. If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.</p> <p>EXCEPT: If "No quantified targets" is selected in the "Quantified targets for third party certification?" column 1.5 disclosure points will also be awarded.</p>	0	0	Not scored
F9.6	Response	Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?		1.5	<p>For each commodity selected in F0.6: 1.5 disclosure points will be awarded for completing the columns in the table as follows: If "Yes" is selected in the "Quantified targets for sustainable production/procurement?" column, 0.25 disclosure points will be awarded for each cell completed across all columns in the table except the "Please explain" column for a maximum of 1.5 points. OR If "No" is selected in the "Quantified targets for sustainable production/procurement?" column, "Not applicable" must be selected in the "Type of target" column to be awarded a maximum of 1.5 disclosure points. For each cell left blank, 0.75 points will be deducted If there is <b>not</b> at least one row completed per commodity selected in F6.1, 0 points will be awarded.</p>	0	0	Not scored

# F9. Standards and targets

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F9.5	Response	Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?	2		<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>2 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting any option in the "Quantified targets for third party certification?" column except the following:</p> <ul style="list-style-type: none"><li>- No quantified target</li></ul> <p>0.5 points will be awarded for selecting the certification schemes in the "Certification scheme breakdown" column corresponding with the certification system specified above, if applicable. If a national scheme is selected or the system does not provide separate schemes, "Not applicable" must be selected.</p> <p>0.5 points will be awarded for providing a year in the "Baseline year" and "Target year" columns.</p> <p>0.5 points will be awarded for providing a breakdown of the percentage range selected by certification scheme, if applicable, in the "Please explain" column. If a national scheme is selected or the system does not provide separate schemes, the explanation must include a description of the third party certification standard specified.</p>	1		<p>2 management points must have been awarded to score leadership points for this question.</p> <p>0.5 leadership points will be awarded for either selecting "100%" in the "% of materials third party certified in target year" column OR if another percentage range is selected the remaining percentage of commodity production/consumption which is not covered by this target must be covered by a target for sustainable production and/or procurement (to be disclosed in F9.6).</p> <p>0.25 leadership points will be awarded for selecting an option in the "Certification scheme breakdown" as follows:</p> <ul style="list-style-type: none"><li>- Timber: any</li><li>- Palm Oil: any <b>except</b> RSPO GreenPalm</li><li>- Cattle Products: any</li><li>- Soy: any <b>except</b> RTRS certificate trading</li></ul> <p>0.25 leadership points will be awarded for entering a year ≤2020 in the "Target year" column.</p>
F9.6	Response	Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?	2		<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>2 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting the following option in the "Quantified targets for sustainable production/procurement?" column:</p> <ul style="list-style-type: none"><li>- Yes</li></ul> <p>0.5 points will be awarded for selecting a type of standard or approach in the "Type of target" column as follows:</p> <ul style="list-style-type: none"><li>- Sustainable production</li><li>- Sustainable procurement</li><li>- Traceability</li></ul> <p>0.5 points will be awarded for providing a year in the "Baseline year" and "Target year" columns.</p> <p>0.5 points will be awarded for providing a description of the standard/approach and its requirements (including measure(s), metric(s) or indicator(s) used) in the "Please explain" column.</p>	1		<p>2 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded as follows:</p> <p>0.5 leadership points will be awarded for either selecting "100%" in the "% of materials to meet requirements in target year" column or if another percentage range is selected, the remaining percentage of commodity production/consumption which is not covered by this target must be covered by a target for third party certification (disclosed in question F9.5) or full certification or traceability must have already been achieved (disclosed in F9.4 and/or F6.1a/F6.3).</p> <p>0.5 leadership points will be awarded for entering a year ≤2020 in the "Target year" column.</p>

## F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F0.2 'Production'; 'Processing'; and/or 'Trading' ONLY route</b>								
F9.1	Response	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?			1 disclosure point will be awarded for fully completing all columns in the table except the "Comment" column. 1 For each cell left blank, 0.5 points will be deducted.			1 awareness point will be awarded for selecting the following options in the "Production standards in place?" column: - Yes 1 - No
F9.2	Response	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?	0	0	This question will not be presented in this question route.	0	0	Not scored
F9.3	Response	Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role			1 disclosure point will be awarded for selecting an option from the drop down menu in the "Involved in initiatives?" column and selecting at least one option (including "Not applicable") in the "Initiatives" column for at least one row per commodity selected in F0.6. For each cell left blank, 0.5 points will be deducted. If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.	0	0	Not scored

# F9. Standards and targets

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F0.2 'Production'; 'Processing'; and/or 'Trading' ONLY route								
F9.1	Response	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?			1 management point will be awarded for selecting "Yes" in the "Production standards in place?" column AND providing a description of the standard in the "Please describe your production standards" column, including any measure(s), metric(s) or indicator(s) used.			1 leadership point will be awarded for selecting "Yes" in the "Production standards in place?" column AND providing a company-specific description of the standard in the "Please describe your production standards" column, including any measure(s), metric(s) or indicator(s) used.  EXCEPT: 1 leadership point will also be awarded if "Not applicable" is selected and an explanation of why this question is not relevant for the selected commodity is provided in the "Please describe your production standards" column.
F9.2	Response	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?	0	0	Not scored	0	0	Not scored
F9.3	Response	Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role			The following option must have been selected in the "Involved in initiatives?" column: - Yes AND least one option must have been selected in the "Initiatives" column to score management points for this question.  1 management point will be awarded for providing a description of your company's role in the "Please explain" column as follows: - being a member of a national/regional group = 0.25 points - being a member of a well-known multi-stakeholder group (MSG) = 0.25 points - any of the above and being an active member of a well-known MSG (e.g. founding member, leading a working group or contributing to standard setting) =0.5 points - any of the above and having strong influence on standard setting within MSGs = 1 point			1 management point must have been awarded to score leadership points for this question.  2 leadership points will be awarded for being an active member and demonstrating strong influence on standard setting within 2 MSGs.

F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F9.4	Response	Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified			1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column for at least one row per commodity selected in F0.6. For each cell left blank, 0.5 points will be deducted. If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.  EXCEPT: If "No certification schemes specified" is selected in the "Specify third party certification schemes" column 1.5 disclosure points will also be awarded.	0	0	Not scored

# F9. Standards and targets

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F9.4	Response	Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified			<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>1.5 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting any option in the "Specify third party certification schemes?" column except the following:</p> <ul style="list-style-type: none"> <li>- No certification schemes specified</li> </ul> <p>0.5 points will be awarded for selecting the certification schemes in the "Certification scheme breakdown" column corresponding with the certification system specified above, if applicable. If a national scheme is selected or the system does not provide separate schemes, "Not applicable" must be selected.</p> <p>0.5 points will be awarded for providing a breakdown of the percentage range selected by certification scheme, if applicable, in the "Please explain" column. If a national scheme is selected or the system does not provide separate schemes, the explanation must include a description of the third party certification standard specified, including an explanation of how it addresses deforestation.</p> <p>For cattle products and soy only:</p> <p>If a company does not meet the criteria above, 1.5 points will be awarded for selecting "Other" in the "Specify third party certification schemes?" and "Certification scheme breakdown" columns to report on a company standard related to addressing deforestation AND including a company-specific explanation of this standard in the "Please explain" column.</p>			<p>1.5 management points must have been awarded in order to score leadership points for this question.</p> <p>0.5 leadership points will be awarded for selecting at least "91-99%" in the "% of total production/consumption certified" column.</p> <p>0.5 leadership points will be awarded for selecting an option in the "Certification scheme breakdown" as follows:</p> <ul style="list-style-type: none"> <li>- Timber: any</li> <li>- Palm Oil: any <b>except</b> RSPO GreenPalm</li> <li>- Cattle Products: any</li> <li>- Soy: any <b>except</b> RTRS certificate trading</li> </ul> <p>For cattle products and soy only:</p> <ul style="list-style-type: none"> <li>- 0.5 leadership points will be awarded for selecting at least "91-99%" in the "% of total production/consumption certified" column.</li> <li>- 0.5 leadership points will be awarded for selecting "Other" in the "Certification scheme breakdown" column to report on a deforestation-related company standard and providing a company-specific explanation of this standard and its provisions for addressing deforestation in the "Please explain" column.</li> </ul>



F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F9.5	Response	Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?			<p>1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column for at least one row per commodity selected in F0.6.</p> <p>For each cell left blank, 0.25 points will be deducted.</p> <p>If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.</p> <p>EXCEPT: If "No quantified targets" is selected in the "Quantified targets for third party certification?" column 1.5 disclosure points will also be awarded.</p>	0	0	Not scored
F9.6	Response	Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?			<p>For each commodity selected in F0.6: 1.5 disclosure points will be awarded for completing the columns in the table as follows: If "Yes" is selected in the "Quantified targets for sustainable production/procurement?" column, 0.25 disclosure points will be awarded for each cell completed across all columns in the table except the "Please explain" column for a maximum of 1.5 points.</p> <p>OR</p> <p>If "No" is selected in the "Quantified targets for sustainable production/procurement?" column, "Not applicable" must be selected in the "Type of target" column to be awarded a maximum of 1.5 disclosure points. For each cell left blank, 0.75 points will be deducted</p> <p>If there is <b>not</b> at least one row completed per commodity selected in F6.1, 0 points will be awarded.</p>	0	0	Not scored

# F9. Standards and targets

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F9.5	Response	Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?			<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>2 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting any option in the "Quantified targets for third party certification?" column except the following:</p> <ul style="list-style-type: none"><li>- No quantified target</li></ul> <p>0.5 points will be awarded for selecting the certification schemes in the "Certification scheme breakdown" column corresponding with the certification system specified above, if applicable. If a national scheme is selected or the system does not provide separate schemes, "Not applicable" must be selected.</p> <p>0.5 points will be awarded for providing a year in the "Baseline year" and "Target year" columns.</p> <p>0.5 points will be awarded for providing a breakdown of the percentage range selected by certification scheme, if applicable, in the "Please explain" column. If a national scheme is selected or the system does not provide separate schemes, the explanation must include a description of the third party certification standard specified.</p>			<p>2 management points must have been awarded to score leadership points for this question.</p> <p>0.5 leadership points will be awarded for either selecting "100%" in the "% of materials third party certified in target year" column OR if another percentage range is selected the remaining percentage of commodity production/consumption which is not covered by this target must be covered by a target for sustainable production and/or procurement (to be disclosed in F9.6).</p> <p>0.25 leadership points will be awarded for selecting an option in the "Certification scheme breakdown" as follows:</p> <ul style="list-style-type: none"><li>- Timber: any</li><li>- Palm Oil: any <b>except</b> RSPO GreenPalm</li><li>- Cattle Products: any</li><li>- Soy: any <b>except</b> RTRS certificate trading</li></ul> <p>0.25 leadership points will be awarded for entering a year ≤2020 in the "Target year" column.</p>
F9.6	Response	Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?			<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>2 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting the following option in the "Quantified targets for sustainable production/procurement?" column:</p> <ul style="list-style-type: none"><li>- Yes</li></ul> <p>0.5 points will be awarded for selecting a type of standard or approach in the "Type of target" column as follows:</p> <ul style="list-style-type: none"><li>- Sustainable production</li><li>- Sustainable procurement</li><li>- Traceability</li></ul> <p>0.5 points will be awarded for providing a year in the "Baseline year" and "Target year" columns.</p> <p>0.5 points will be awarded for providing a description of the standard/approach and its requirements (including measure(s), metric(s) or indicator(s) used) in the "Please explain" column.</p>			<p>2 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded as follows:</p> <p>0.5 leadership points will be awarded for either selecting "100%" in the "% of materials to meet requirements in target year" column or if another percentage range is selected, the remaining percentage of commodity production/consumption which is not covered by this target must be covered by a target for third party certification (disclosed in question F9.5) or full certification or traceability must have already been achieved (disclosed in F9.4 and/or F6.1a/F6.3).</p> <p>0.5 leadership points will be awarded for entering a year ≤2020 in the "Target year" column.</p>

F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F0.2 'Manufacturing'; and/or 'Retailing' ONLY route</b>								
F9.1	Response	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?	0	0	This question will not be presented in this question route.	0	0	Not scored
F9.2	Response	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?		1.5	1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column. For each cell left blank, 0.5 points will be deducted.		1	1 awareness point will be awarded for selecting the following options in the "Procurement standards in place?" column: - Yes - No
F9.3	Response	Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role		1	1 disclosure point will be awarded for selecting an option from the drop down menu in the "Involved in initiatives?" column and selecting at least one option (including "Not applicable") in the "Initiatives" column for at least one row per commodity selected in F0.6. For each cell left blank, 0.5 points will be deducted. If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.	0	0	Not scored

F9. Standards and targets

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F0.2 'Manufacturing'; and/or 'Retailing' ONLY route</b>								
F9.1	Response	Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?	0	0	Not scored	0	0	Not scored
F9.2	Response	Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?		1	1 management point will be awarded for selecting "Yes" in the "Procurement standards in place?" column AND selecting at least one option in the "Impact on sourcing activities" column.		1	1 management point must have been awarded to score leadership points for this question.  1 leadership point will be awarded for selecting "Yes" in the "Monitor compliance?" column and providing a brief company-specific explanation on the monitoring system in place in the "Please explain" column.
F9.3	Response	Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role		1	The following option must have been selected in the "Involved in initiatives?" column: - Yes AND least one option must have been selected in the "Initiatives" column to score management points for this question.  1 management point will be awarded for providing a description of your company's role in the "Please explain" column as follows: - being a member of a national/regional group = 0.25 points - being a member of a well-known multi-stakeholder group (MSG) = 0.25 points - any of the above and being an active member of a well-known MSG (e.g. founding member, leading a working group or contributing to standard setting) =0.5 points - any of the above and having strong influence on standard setting within MSGs = 1 point		2	1 management point must have been awarded to score leadership points for this question.  2 leadership points will be awarded for being an active member and demonstrating strong influence on standard setting within MSGs.

F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F9.4	Response	Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified			1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column for at least one row per commodity selected in F0.6. For each cell left blank, 0.5 points will be deducted. If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.  EXCEPT: If "No certification schemes specified" is selected in the "Specify third party certification schemes" column 1.5 disclosure points will also be awarded.	0	0	Not scored

# F9. Standards and targets

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F9.4	Response	Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified			<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>1.5 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting any option in the "Specify third party certification schemes?" column except the following:</p> <ul style="list-style-type: none"> <li>- No certification schemes specified</li> </ul> <p>0.5 points will be awarded for selecting the certification schemes in the "Certification scheme breakdown" column corresponding with the certification system specified above, if applicable. If a national scheme is selected or the system does not provide separate schemes, "Not applicable" must be selected.</p> <p>0.5 points will be awarded for providing a breakdown of the percentage range selected by certification scheme, if applicable, in the "Please explain" column. If a national scheme is selected or the system does not provide separate schemes, the explanation must include a description of the third party certification standard specified, including an explanation of how it addresses deforestation.</p> <p>For cattle products and soy only:</p> <p>If a company does not meet the criteria above, 1.5 points will be awarded for selecting "Other" in the "Specify third party certification schemes?" and "Certification scheme breakdown" columns to report on a company standard related to addressing deforestation AND including a company-specific explanation of this standard in the "Please explain" column.</p>			<p>1.5 management points must have been awarded in order to score leadership points for this question.</p> <p>0.5 leadership points will be awarded for selecting at least "91-99%" in the "% of total production/consumption certified" column.</p> <p>0.5 leadership points will be awarded for selecting an option in the "Certification scheme breakdown" as follows:</p> <ul style="list-style-type: none"> <li>- Timber: any</li> <li>- Palm Oil: any <b>except</b> RSPO GreenPalm</li> <li>- Cattle Products: any</li> <li>- Soy: any <b>except</b> RTRS certificate trading</li> </ul> <p>For cattle products and soy only:</p> <ul style="list-style-type: none"> <li>- 0.5 leadership points will be awarded for selecting at least "91-99%" in the "% of total production/consumption certified" column.</li> <li>- 0.5 leadership points will be awarded for selecting "Other" in the "Certification scheme breakdown" column to report on a deforestation-related company standard and providing a company-specific explanation of this standard and its provisions for addressing deforestation in the "Please explain" column.</li> </ul>

F9. Standards and targets

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F9.5	Response	Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?			<p>1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column for at least one row per commodity selected in F0.6.</p> <p>For each cell left blank, 0.25 points will be deducted.</p> <p>If there is <b>not</b> at least one row completed for a commodity selected in F0.6, 0 points will be awarded.</p> <p>EXCEPT: If "No quantified targets" is selected in the "Quantified targets for third party certification?" column 1.5 disclosure points will also be awarded.</p>	0	0	Not scored
F9.6	Response	Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?			<p>For each commodity selected in F0.6:</p> <p>1.5 disclosure points will be awarded for completing the columns in the table as follows:</p> <p>If "Yes" is selected in the "Quantified targets for sustainable production/procurement?" column, 0.25 disclosure points will be awarded for each cell completed across all columns in the table except the "Please explain" column for a maximum of 1.5 points.</p> <p>OR</p> <p>If "No" is selected in the "Quantified targets for sustainable production/procurement?" column, "Not applicable" must be selected in the "Type of target" column to be awarded a maximum of 1.5 disclosure points. For each cell left blank, 0.75 points will be deducted</p> <p>If there is <b>not</b> at least one row completed per commodity selected in F6.1, 0 points will be awarded.</p>	0	0	Not scored

# F9. Standards and targets

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F9.5	Response	Do you have any quantified targets for third party certified materials in your direct operations and/or supply chains?	2		<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>2 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting any option in the "Quantified targets for third party certification?" column except the following:</p> <ul style="list-style-type: none"><li>- No quantified target</li></ul> <p>0.5 points will be awarded for selecting the certification schemes in the "Certification scheme breakdown" column corresponding with the certification system specified above, if applicable. If a national scheme is selected or the system does not provide separate schemes, "Not applicable" must be selected.</p> <p>0.5 points will be awarded for providing a year in the "Baseline year" and "Target year" columns.</p> <p>0.5 points will be awarded for providing a breakdown of the percentage range selected by certification scheme, if applicable, in the "Please explain" column. If a national scheme is selected or the system does not provide separate schemes, the explanation must include a description of the third party certification standard specified.</p>	1		<p>2 management points must have been awarded to score leadership points for this question.</p> <p>0.5 leadership points will be awarded for either selecting "100%" in the "% of materials third party certified in target year" column OR if another percentage range is selected the remaining percentage of commodity production/consumption which is not covered by this target must be covered by a target for sustainable production and/or procurement (to be disclosed in F9.6).</p> <p>0.25 leadership points will be awarded for selecting an option in the "Certification scheme breakdown" as follows:</p> <ul style="list-style-type: none"><li>- Timber: any</li><li>- Palm Oil: any <b>except</b> RSPO GreenPalm</li><li>- Cattle Products: any</li><li>- Soy: any <b>except</b> RTRS certificate trading</li></ul> <p>0.25 leadership points will be awarded for entering a year ≤2020 in the "Target year" column.</p>
F9.6	Response	Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?	2		<p>At least 1 disclosure point must have been awarded to score management points for this question.</p> <p>2 management points will be awarded as follows:</p> <p>0.5 points will be awarded for selecting the following option in the "Quantified targets for sustainable production/procurement?" column:</p> <ul style="list-style-type: none"><li>- Yes</li></ul> <p>0.5 points will be awarded for selecting a type of standard or approach in the "Type of target" column as follows:</p> <ul style="list-style-type: none"><li>- Sustainable production</li><li>- Sustainable procurement</li><li>- Traceability</li></ul> <p>0.5 points will be awarded for providing a year in the "Baseline year" and "Target year" columns.</p> <p>0.5 points will be awarded for providing a description of the standard/approach and its requirements (including measure(s), metric(s) or indicator(s) used) in the "Please explain" column.</p>	1		<p>2 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded as follows:</p> <p>0.5 leadership points will be awarded for either selecting "100%" in the "% of materials to meet requirements in target year" column or if another percentage range is selected, the remaining percentage of commodity production/consumption which is not covered by this target must be covered by a target for third party certification (disclosed in question F9.5) or full certification or traceability must have already been achieved (disclosed in F9.4 and/or F6.1a/F6.3).</p> <p>0.5 leadership points will be awarded for entering a year ≤2020 in the "Target year" column.</p>



## F10. Engagement

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F10.1	Response	Have you identified sufficient sources of sustainable materials to meet your operational needs? Please explain what you are doing to ensure security/continuity of supply			1.5 disclosure points will be awarded for fully completing all columns in the table except the "Please explain" column. 1.5 For each cell left blank, 0.5 points will be deducted.	0	0	Not scored
<b>F0.2 'Production'; 'Processing'; and/or 'Trading' AND 'Manufacturing'; and/or 'Retailing'</b>								
F10.2	Response	Are you working with smallholders to encourage and support sustainable forest management practices?			1 disclosure point will be awarded for completing the "Working with smallholders?" column.			1 awareness point will be awarded for selecting the following options in the "Working with smallholders?" column: - Working with smallholders - Not working with smallholders 1 - Do not source from smallholders
F10.3	Response	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?			1 disclosure point will be awarded for completing the "Working with direct suppliers?" column.			1 awareness point will be awarded for selecting the following options in the "Working with direct suppliers?" column: - Yes 1 - No
F10.4	Response	Are you working beyond the first tier of your supply chain to manage and mitigate risk?			1 disclosure point will be awarded for fully completing all columns in the table. 1 For each cell left blank, 0.5 points will be deducted.	0	0	Not scored

F10. Engagement

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F10.1	Response	Have you identified sufficient sources of sustainable materials to meet your operational needs? Please explain what you are doing to ensure security/continuity of supply			<p>1.5 disclosure points must have been awarded to score management points for this question.</p> <p>1 management point will be awarded as follows:</p> <p>0.5 points will be awarded for selecting an option from the drop down menu in the "Actions to ensure security/ continuity of supply" column (including "Other").</p> <p>0.5 points will be awarded for providing a company-specific explanation of the actions taken based on the selections made in the "Current demand" and "Future demand" columns.</p>	0	0	Not scored
<b>F0.2 'Production'; 'Processing'; and/or 'Trading' AND 'Manufacturing'; and/or 'Retailing'</b>								
F10.2	Response	Are you working with smallholders to encourage and support sustainable forest management practices?			<p>1 management point will be awarded as follows:</p> <p>0.5 points will be awarded if "Working with smallholders" is selected, including an explanation which must include a company-specific description of the engagement. If these 0.5 points are awarded, a further 0.5 points will be awarded for including an example or case study.</p> <p>If "Not working with smallholders" is selected, 0.25 points will be awarded if the explanation includes a reason for why this is the case, or a description of the barriers preventing engagement with smallholders AND 0.25 points will be awarded if the explanation includes a timeframe for when the company will begin working with smallholders.</p> <p>1 management point will be awarded if "Do not source from smallholders" is selected, and the scorer should cross-reference question F1.1 to ensure this information is consistent.</p>			<p>1 management point must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for demonstrating engagement with smallholders by selecting "Working with smallholders" and providing a company-specific description AND an example or case study in the "Please explain" column.</p> <p>OR 1 leadership point will be awarded if "Do not source from smallholders" is selected, and the scorer should cross-reference question F1.1 to ensure this information is consistent.</p>
F10.3	Response	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?			<p>1 management point will be awarded as follows:</p> <p>0.5 points will be awarded for selecting the following option in the "Working with direct suppliers?" column:</p> <p>- Yes</p> <p>0.25 points will be awarded for selecting at least one option in the "Supplier engagement strategy"</p> <p>0.25 points will be awarded for providing a company-specific description of the engagement strategy in the "Please explain" column.</p>			<p>At least 0.75 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for demonstrating engagement with direct suppliers by providing a company-specific description AND an example or case study in the "Please explain" column.</p>
F10.4	Response	Are you working beyond the first tier of your supply chain to manage and mitigate risk?			<p>1 management point will be awarded as follows:</p> <p>If "Yes" has been selected in the "Working beyond first tier?" column, the explanation must include a company-specific description of the engagement strategy.</p> <p>If "No" has been selected in the "Working beyond first tier?" column, the explanation must either state that the company does not have suppliers beyond the first tier and the scorer should cross-reference F1.1 to ensure this information is consistent or 0 points will be awarded.</p>			<p>1 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for demonstrating engagement beyond the first tier by providing a company-specific description AND an example or case study in the "Please explain" column. If the company does not have suppliers beyond the first tier, this must be clearly stated and consistent throughout the response.</p>

F10. Engagement

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F10.5	Response	Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?			1 disclosure point will be awarded for completing the "Activity" column.	0	0	Not scored

F10. Engagement

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F10.5	Response	Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?			<p>1 management point will be awarded as follows:</p> <p>0.5 points will be awarded if "Increasing demand for sustainable materials", "Increasing awareness of sustainable materials", "Raising awareness of the issue of deforestation", or "Engaging with policy makers or governments" is selected or if "Other" is selected and a different response has been provided, the explanation must include a company-specific description of these activities. If these 0.5 points are awarded, a further 0.5 points will be awarded for including an example or case study.</p> <p>0.5 points will be awarded if "Not engaging in activities to influence market for sustainable materials" is selected, and the explanation must include a reason why the company considers this not to be important.</p>			<p>1 management point must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for selecting any option in the "Activity" column <b>except</b> the following:</p> <p>- Not engaging in activities to influence market for sustainable materials</p>

## F10. Engagement

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F0.2 'Production'; 'Processing'; and/or 'Trading' ONLY route								
F10.2	Response	Are you working with smallholders to encourage and support sustainable forest management practices?			1 disclosure point will be awarded for completing the "Working with smallholders?" column.			1 awareness point will be awarded for selecting the following options in the "Working with smallholders?" column: - Working with smallholders - Not working with smallholders - Do not source from smallholders
F10.3	Response	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?	0	0	This question will not be presented in this question route.	0	0	Not scored
F10.4	Response	Are you working beyond the first tier of your supply chain to manage and mitigate risk?	0	0	This question will not be presented in this question route.	0	0	Not scored
F10.5	Response	Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?			1 disclosure point will be awarded for completing the "Activity" column.	0	0	Not scored

## F10. Engagement

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F0.2 'Production'; 'Processing'; and/or 'Trading' ONLY route								
F10.2	Response	Are you working with smallholders to encourage and support sustainable forest management practices?			<p>1 management point will be awarded as follows: 0.5 points will be awarded if "Working with smallholders" is selected, including an explanation which must include a company-specific description of the engagement. If these 0.5 points are awarded, a further 0.5 points will be awarded for including an example or case study.</p> <p>If "Not working with smallholders" is selected, 0.25 points will be awarded if the explanation includes a reason for why this is the case, or a description of the barriers preventing engagement with smallholders AND 0.25 points will be awarded if the explanation includes a timeframe for when the company will begin working with smallholders.</p> <p>1 management point will be awarded if "Do not source from smallholders" is selected, and the scorer should cross-reference question F1.1 to ensure this information is consistent.</p>			<p>1 management point must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for demonstrating engagement with smallholders by selecting "Working with smallholders" and providing a company-specific description AND an example or case study in the "Please explain" column.</p> <p>OR 1 leadership point will be awarded if "Do not source from smallholders" is selected, and the scorer should cross-reference question F1.1 to ensure this information is consistent.</p>
F10.3	Response	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?	0	0	Not scored	0	0	Not scored
F10.4	Response	Are you working beyond the first tier of your supply chain to manage and mitigate risk?	0	0	Not scored	0	0	Not scored
F10.5	Response	Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?			<p>1 management point will be awarded as follows: 0.5 points will be awarded if "Increasing demand for sustainable materials", "Increasing awareness of sustainable materials", "Raising awareness of the issue of deforestation", or "Engaging with policy makers or governments" is selected or if "Other" is selected and a different response has been provided, the explanation must include a company-specific description of these activities. If these 0.5 points are awarded, a further 0.5 points will be awarded for including an example or case study.</p> <p>0.5 points will be awarded if "Not engaging in activities to influence market for sustainable materials" is selected, and the explanation must include a reason why the company considers this not to be important.</p>			<p>1 management point must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for selecting any option in the "Activity" column <b>except</b> the following: - Not engaging in activities to influence market for sustainable materials</p>

## F10. Engagement

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
<b>F0.2 'Manufacturing'; and/or 'Retailing' ONLY route</b>								
F10.2	Response	Are you working with smallholders to encourage and support sustainable forest management practices?	0	0	This question will not be presented in this question route.	0	0	Not scored
F10.3	Response	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?			1 disclosure point will be awarded for completing the "Working with direct suppliers?" column.			1 awareness point will be awarded for selecting the following options in the "Working with direct suppliers?" column: - Yes 1 - No
F10.4	Response	Are you working beyond the first tier of your supply chain to manage and mitigate risk?			1 disclosure point will be awarded for fully completing all columns in the table. 1 For each cell left blank, 0.5 points will be deducted.	0	0	Not scored
F10.5	Response	Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?			1 disclosure point will be awarded for completing the "Activity" column.	0	0	Not scored

## F10. Engagement

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
<b>F0.2 'Manufacturing'; and/or 'Retailing' ONLY route</b>								
F10.2	Response	Are you working with smallholders to encourage and support sustainable forest management practices?	0	0	Not scored	0	0	Not scored
F10.3	Response	Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?			<p>1 management point will be awarded as follows:</p> <p>0.5 points will be awarded for selecting the following option in the "Working with direct suppliers?" column:</p> <p>- Yes</p> <p>0.25 points will be awarded for selecting at least one option in the "Supplier engagement strategy"</p> <p>0.25 points will be awarded for providing a company-specific description of the engagement strategy in the "Please explain" column.</p>			<p>At least 0.75 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for demonstrating engagement with direct suppliers by providing a company-specific description AND an example or case study in the "Please explain" column.</p>
F10.4	Response	Are you working beyond the first tier of your supply chain to manage and mitigate risk?			<p>1 management point will be awarded as follows:</p> <p>If "Yes" has been selected in the "Working beyond first tier?" column, the explanation must include a company-specific description of the engagement strategy.</p> <p>If "No" has been selected in the "Working beyond first tier?" column, the explanation must either state that the company does not have suppliers beyond the first tier and the scorer should cross-reference F1.1 to ensure this information is consistent or 0 points will be awarded.</p>			<p>1 management points must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for demonstrating engagement beyond the first tier by providing a company-specific description AND an example or case study in the "Please explain" column. If the company does not have suppliers beyond the first tier, this must be clearly stated and consistent throughout the response.</p>
F10.5	Response	Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?			<p>1 management point will be awarded as follows:</p> <p>0.5 points will be awarded if "Increasing demand for sustainable materials", "Increasing awareness of sustainable materials", "Raising awareness of the issue of deforestation", or "Engaging with policy makers or governments" is selected or if "Other" is selected and a different response has been provided, the explanation must include a company-specific description of these activities. If these 0.5 points are awarded, a further 0.5 points will be awarded for including an example or case study.</p> <p>0.5 points will be awarded if "Not engaging in activities to influence market for sustainable materials" is selected, and the explanation must include a reason why the company considers this not to be important.</p>			<p>1 management point must have been awarded to score leadership points for this question.</p> <p>1 leadership point will be awarded for selecting any option in the "Activity" column <b>except</b> the following:</p> <p>- Not engaging in activities to influence market for sustainable materials</p>



F11. Challenges

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F11.1	Challenges	Please describe any key barriers or challenges to achieving deforestation free direct operations and supply chains	0	0	Not scored	0	0	Not scored
F11.2	Challenges	Please describe any measures that would improve your organization's ability to manage deforestation risk	0	0	Not scored	0	0	Not scored

F11. Challenges

			Management			Leadership		
Number	Module	Question text	Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F11.1	Challenges	Please describe any key barriers or challenges to achieving deforestation free direct operations and supply chains	0	0	Not scored	0	0	Not scored
F11.2	Challenges	Please describe any measures that would improve your organization's ability to manage deforestation risk	0	0	Not scored	0	0	Not scored

F12. Sign off

			Disclosure			Awareness		
Number	Module	Question text	Num	Denom	Disclosure point allocation	Num	Denom	Awareness point allocation
F12.1	Sign Off	Please provide the following information for the person that has signed off (approved) your CDP forests response			1.5 disclosure points will be awarded for fully completing all columns in the table. 1.5 For each cell left blank, 0.5 points will be deducted.	0	0	Not scored

## F12. Sign off

Number	Module	Question text	Management			Leadership		
			Num	Denom	Management point allocation	Num	Denom	Leadership point allocation
F12.1	Sign Off	Please provide the following information for the person that has signed off (approved) your CDP forests response	1		<p>1.5 disclosure points must have been awarded to score management points for this question.</p> <p>1 management will be awarded for making a selection in the "Corresponding job category" column as follows:</p> <ul style="list-style-type: none"> <li>- Board chairman = 1 point</li> <li>- Board/Executive board = 1 point</li> <li>- Director on board = 1 point</li> <li>- Chief Executive Officer (CEO) = 1 point</li> <li>- Chief Financial Officer (CFO) = 1 point</li> <li>- Chief Operating Officer (COO) = 1 point</li> <li>- Other C-Suite Officer (COO) = 1 point</li> <li>- President = 1 point</li> <li>- Business unit manager = 0.5 points</li> <li>- Energy manager = 0.5 points</li> <li>- EHS manager = 0.5 points</li> <li>- Environment/Sustainability manager = 0.5 points</li> <li>- Facilities manager = 0.5 points</li> <li>- Process operation manager = 0.5 points</li> <li>- Procurement manager = 0.5 points</li> <li>- Public affairs manager = 0.5 points</li> <li>- Risk manager = 0.5 points</li> </ul> <p>If 'Other' is selected, responses that indicate sign-off at board or executive management level will be awarded 1 point. Other managerial levels will be awarded 0.5 points.</p>	0	0	Not scored

Version no.	Date	Owner	Change
v1.0	07/02/2017	R Willcox	First external version
v1.1	18/04/2017	R Willcox	Awareness level scoring for F10.2 'Production'; 'Processing'; and/or 'Trading' ONLY route updated.